

**FACILITIES PLANNING COMMITTEE**  
**October 26, 2022**

**Agenda**

Present: Klaus Christiansen, Andy Haber, Paul Wilson, Jeff Cady, Stormy Miller

Resources: Isidro Farias, Maridel Barr

Absent: Greg Nelson

Guest: Dr. David Wain Coon

TOPIC	DESCRIPTION	TIME	CATEGORY:
1. Intro, agenda	Approve agenda	3 min	Action
2. Facilities and HVAC	Dr. Coon	10 min	Discussion
3. Review the Charge	Klaus Christiansen	10 min	Discussion
4. Facilities Master Plan Update	Isidro Farias and Beth Rhodes	15 min	Discussion
5. Safety	Klaus Christiansen	10	
6. Bench Placements	Klaus Christiansen	10	Discussion
7. Closing	Confirm next meeting date(s) if indicated by group	2 min	Action

**Agenda and Minutes**

Motion to approve and adopt the agenda by Jeff Cady/Andy Haber.

**Facilities and HVAC**

Dr. Coon asked the FPC to take on some aspects of the Safety Committee. He requested we review the charge of both committees and edit our charge to include safety concerns, especially

as regards extreme heat, smoke from fires etc. He noted the next steps are to take it to PRAC for review. Finally, the new charge would need approval from the GRC, College Council and the BOT. During the extreme heat wave, we needed an entity to go to for recommendations. Patrick stated the two committees might have competing values. Dr. Coon suggested to take out any pieces that don't fit and ask for language from the Safety Committee. Some issues that came up during the heat wave included: 8-week delay on getting parts, search for spaces that can be cooled when a building is down for HVAC reasons, and how to respond to extreme temperatures in the future? Supply chain issues may resolve as the pandemic eases up. Andy asked about the air filters. Klaus stated the air is exchanged 6 times per hour. And we are currently in the process of recruiting two new HVAC staff.

Dr. Coon also asked that we move forward on identifying sites for locating some memorial benches for Doris Tucker and Julia Wood. He wants to get the benches placed and then we can consider other memorial type options. Once the locations and bench types are identified, it can be approved by the BOT.

### **Facilities Master Plan**

Isidro Farias and Beth Rhodes discussed the new Facilities Master Plan. Our last FMP covered 2016-2021. Today we will show you the projects we'd like to do but don't have the budget for. They got the wish list from all constituent groups and then checked to see if they aligned with the Ed. Master Plan. Paul noted the solar panel improvements at PE are low voltage and wondered if future construction would keep the same equipment. Klaus noted there will probably be some infrastructure work to standardize things. Isidro stated energy resiliency will be built into both campuses. Just because it's written down doesn't mean it has funding.

### **Safety**

Patrick added that some telephone laws have changed, and we must work on compliance. Kari's Law requires the ability to dial 911 calls directly without the need to dial a prefix to reach an outside line. The Ray Baum Act requires organizations of all types that operate enterprise phone systems to provide accurate location information to both onsite personnel and the public-safety answering point (PSAP)— which is the local emergency call center that responds to 9-1-1 calls. This is easily done with land lines but 80% of 911 calls are now made with cell phones. Work must be done to help pinpoint the cell phone locations on calls made from the Marin Community College campuses.

### **Bench Placement**

The meeting ran over time. We briefly looked at some bench locations and agreed to meet again to discuss updated locations.