

**FACILITIES PLANNING COMMITTEE**  
**November 29, 2017**

**Meeting Summary**

*Present: Maridel Barr, Klaus Christiansen, Trevor Bjorklund, Vickie Lamke, David Zec, Jeff Cady, Stormy Miller and guests Joanna Wong and Danielle Robinson.  
Absent James Kuromiya.*

**Agenda**

| TOPIC                    | DESCRIPTION   | TIME   | CATEGORY:  |
|--------------------------|---|--------|------------|
| 1. Intro, agenda         | Approve agenda & previous minutes                   | 5 min  | Action     |
| 2. Campus Sustainability | Klaus Christiansen and guest Joanna Wong to discuss | 25 min | Discussion |
| 3. Open Discussion       | Klaus Christiansen                                  | 25 min | Discussion |
| 4. Closing               | Confirm next meeting date(s) if indicated by group  | 5 min  | Action     |

**Agenda and Minutes**

Trevor Bjorklund/Jeff Cady made a motion to approve the minutes. The agenda and minutes were approved with modifications.

**Campus Sustainability**

Joanne Wong, Campus Sustainability Specialist, gave a presentation on a waste and recycling project she's been working on for the College of Marin through a program set up through the State. Her project focus begins with education of faculty, staff and students, in an effort to get cooperation on efforts to reduce waste on campus. A pilot project at the SMN building will be implemented to reduce refuse going into landfill. An audit of KTD trash found that 75% of recyclable/compostable material is going into landfill. A one-month billing cycle shows we pay about \$2,000-\$3,000 for landfill use. However, recycling is basically free. This is a voluntary, opt-in program, so success depends on educating people to engage them in the effort. A survey showed about 50% of those

responding would like to participate in this work. The pilot project begins in SMN where there are currently waste bins separated into categories of landfill, paper, and recycling. Barriers to a successful program center around people not knowing how to use the system or understanding why it's beneficial. Signage will be posted above each type of bin to educate on appropriate use. Waste management recommendations include: 1) adapting the current system in SMN with signage 2) add new indoor stations 3) have students stand by containers at the beginning of the semester to instruct on use of containers, and 4) have custodians separate trash as they pick it up in SMN. She will work with Shook on the signage for this project.

Jeff Cady thanked Joanne for her good efforts on this project! Hopefully, this project will take off and be successful. Then it can be rolled out to other buildings on campus. Trevor Bjorklund noted that it would be helpful to use the same type of containers through-out the campus. Outside the PA building are concrete trash cans, and a wide variety of bins in the building. Containers that look the same in large and small sizes for example, 3 bins of each size, all kept together. There was discussion on eliminating trash cans from the classrooms and centralizing a mobile trash station for events. It is an opt-in system so participation is up to each person. You will be able to keep your trash can and empty it yourself or deposit your trash out at a central trash station outside of your office or classroom.

Compost is still a challenge as it attracts infestations of bugs and vermin, which raises health issues. Composting does involve a fee. Currently, the cafeteria is the only area on campus that composts. And composting is not part of this project. Another question to investigate is how to dispose of materials from lab techs. Joanne plans to speak with them to see whether it is feasible for them to participate. She would like to go to Academic Senate to share the information she presented to the FPC today.

### **Open Discussion**

Trevor noted, Lot 5 parking lot sign still needs to be re-done to indicate staff parking after 5:00 pm.

David Zec wanted to discuss the former Veteran's Club room and whether the custodians can clean it out for student use. It was suggested they approach ASCOM on use and then request a work order for help with clean up. Students will need to search for a funding source to get equipment etc. for the room.

Klaus shared that the new M&O building will be put off for about a year. It should start up again in January 2019. Jeff would like an organizational chart from Greg about how bond

decisions are made. There is no new information on the proposed auditorium next to AC255. Danielle Robinson stopped by and was introduced to the group as a new Energize Colleges Fellow for the college.

**Next meeting date:** Next meeting will be Wednesday, January 24, 2018 from 2:00-3:00 pm.

DRAFT