

**FACILITIES PLANNING COMMITTEE
May 27, 2020**

Meeting Summary

Present: Klaus Christiansen, Maridel Barr, Paul Wilson, Nate Castillo, Isidero Farias, Stormy Miller, Trevor Bjorklund, Blaze Woodlief, Jeff Cady.

Absent: Greg Nelson

TOPIC	DESCRIPTION	TIME	CATEGORY:
1. Intro, agenda	Approve agenda & previous minutes	5-10 min	Action
2. Campus Updates	Isidro Farias	20 min	Discussion
3. Covid-19 Update	Klaus Christiansen	20	Discussion
4. Closing	Confirm next meeting date(s) if indicated by group	5 min	Action

Agenda and Minutes

Motion to approve and adopt the agenda, Nate Castillo/Klaus Christiansen.
Motion to approve minutes. Approved Klaus Christiansen/Trevor Bjorklund.

Campus and Covid Updates

Isidro shared he is working on preparing layouts for classrooms to allow for social distancing. He's working on this to establish the number of students allowed in each of the classrooms which they anticipate may be used for in-person classes in the fall. He's working on POMO 1, Auto Shop (Pomo 4), Pomo 5, rm. 187, Farm Building and Bldg. #27, dental and EMT rooms. At Kentfield campus, he's working on some classrooms in AC and Labs in SMN. In AC 255, you can have up to 20 students. In AC2 47 for example, you can have 6 to 7 students and 1 instructor. These layouts will be shared with VP Eldridge and AVP Torres so they can determine capacity for in person classes. He stated that they came up with 7.5 feet seat spacing between chairs in the labs because the lab tables are 5 foot across. They cannot place people across

from each other because it doesn't meet the 6-foot social distance requirement. Klaus stated they are following the rules from the County/State Health offices. We may have 1-year of minimal classroom use until a vaccine comes out. If one of the requirements is that a room have 2 entrances we would do one-way traffic through each door.

We may have to move a lot of furniture out of the classrooms and one challenge is to find a storage area for it. Building #12 at IVC is one possible location. The LRC abatement is complete and the demolition will begin June 17. The timing for this is good since no one will be on campus to be bothered by the noise and dust. The LRC will be planned with a future pandemic in mind in terms of the interior spaces. We are still looking for guidance on virus transmission via the HVAC systems. We will try to limit the point of entry to reduce exposure to the virus. In SMN, we will use the main entrance on the 2nd level. Other doors will open out but no other doors will allow entry.

We have lots of new cleaning protocols in the restrooms. These directions have been changed twice by the County in the last two weeks. Trevor thanked Klaus and Isidro for the work they are doing on preparing for some safe returns to campus. The cleaning and the space requirements, are clearly a lot of work.

For classes that require hands on work, like dental, medical assisting, nursing, they got an exemption from the County to conduct some classes. This exemption was allowed in case the students need to go to work right away to fight the virus. Each room must be completely sanitized after a class is held in it. The same is true if you go to your office. It must be thoroughly cleaned after each visit. Jeff noted a recent article in the New Yorker mentioned four practices to stay safe: handwashing, wear a mask and protective clothing, social distancing, screen people before they arrive at work. Face coverings are required at COM. A question came up about whether offices could be used in the fall. We don't know right now, but probably not.

IT is kicking off a large WIFI access project for the parking lots. The idea is students who need WIFI can drive to COM and park in the lot for free access. They are doing this currently for Lot 1. We had about 200 students with no contact after the SIP went into effect. They were called to see if we could help identify a need like, a laptop, cleaning supplies, toilet paper, food gift cards. Many were helped. They are asked to bring back the laptop to be re-imaged at the end of the semester. Then they will be given back to students who are staying in school. Another project Stormy is looking into is to get funding for "hot spots" to give to individual students through Marin Promise, and the CCC Foundations.

The LRC design team is on hold through August. Then they reconvene to decide what will be needed in terms of programming in that building.

We thank Trevor for his service as he ends his time on the committee. Hope to see him back here at the end of his sabbatical.