

**FACILITIES PLANNING COMMITTEE**  
**September 27, 2023**

**Meeting Summary**

<b>TOPIC</b>	<b>DESCRIPTION</b>	<b>TIME</b>	<b>CATEGORY:</b>
<b>1. Intro, agenda</b>	<b>Approve agenda</b>	<b>3 min</b>	<b>Action</b>
<b>2. Bench Requests</b>	<b>Jason Dunn: memorial plaque to attach to bench for Richard Miller</b> <b>Joanna Pinckney: Marin Oratory request for Boyd Jarrell</b>	<b>15 min</b>	<b>Discussion</b>
<b>3. Review the FPC Charge</b>	<b>Stormy Miller-Sabia</b>	<b>10 min</b>	<b>Discussion</b>
<b>4. Facilities, Bolinas and HVAC Update</b>	<b>Klaus Christiansen</b>	<b>25 min</b>	<b>Discussion</b>
<b>5. Update from Consultation Council-Facilities</b>	<b>Stormy Miller-Sabia</b>	<b>3 min</b>	<b>Review</b>
<b>6. Closing</b>	<b>Confirm next meeting date(s) if indicated by group</b>	<b>2 min</b>	<b>Action</b>

Present: Fatimah Nakhuda, Klaus Christiansen, Patrick Ekoue-Totou, Stormy Sabia, Jason Dunn, Joanna Pinckney, Andy Haber, Paul Wilson, Maridel Barr.  
Absent: Greg Nelson

Motion to approve the agenda by Fatimah Nakhuda, second Stormy Sabia. All in favor. Motion to approve the minutes by Paul Wilson, second Fatimah Nakhuda. Motion passed. Members introduced themselves and new members welcomed.

### **Bench Requests**

Jason Dunn spoke on behalf of the Fine Arts department. Richard Miller was a teacher of life sculpture during the years 1972-2010. He worked here at COM, and at Industrial Light and Magic. He designed the bikini Princess Leia wore in the Star Wars movie. His friends and colleagues are asking for a plaque to be placed at the College of Marin in his honor. It could be mounted on the concrete benches between FA and PA. The bronze plaque would be purchased and presented by his friends/family group. It may be ¼ thick plaque bronze. The committee recommends a review of the fonts with College Services to be in compliance with college standards. Concerns that the location could impede use of the benches; suggested that it would need to be flush so not scrape people's legs.

Joanna Pinckley spoke on behalf of the Marin Oratorio, and Music department. Boyd Jarrell was a teacher and longtime contributor to the College of Marin. The group wants to buy a teak bench for the PA lobby in his memory. Money has been raised for the bench. They are asking for permission to obtain the bench and put in the lobby.

The committee thanked each presenter and let them know we will review the requests and get back to them after the next meeting.

### **Review the Charge**

Stormy led the discussion. Question should we add "bench review requests" as part our charge? Greg Nelson had asked us to be the group to review and approve bench requests. Patrick supports this idea.

We discussed changes to the charge regarding safety last year. Patrick asked if we have the time/resource/energy to do a review of the Property and Liability Inspection audit? Would it be an overreach for this committee to do that? Should this be reviewed by our legal department? Review of safety/accidents is unlikely to be the work of this committee? We don't want to cross into the work of the Police Department.

Klaus reviews the audit for property and liability, not for accidents involving students. Stormy says some of the language came from our previous discussions. Should we

add, as needed or as appropriate? Should we change the language of what we would review regarding the insurance reports/audits?

Discussion came up around the word “health” and changing it to “campus facility health” as one recommendation.

Add reviewing school dudes for the next agenda. Stormy will clean up the charge and then we need to move forward with approving the Charge.

### **Update: Consultation Council Facilities**

Stormy reported this is a group formed by managers and confidentials as an Ad Hoc council. A subcommittee group was formed around facilities, scheduling, and community partners.

Klaus Christiansen, Stormy Sabia-Miller, Patrick Ekoue-Totou, Alicia Bright and Carol Hernandez are in it. They are discussing priorities around planning and resource allocation (how does this affect PRAC work?). Other topics include discussions around communication challenges, are people engaged outside of PGS committees, and what needs to be updated, or codified into operation procedures. Could be codified in AP/BP or operating procedures.

### **Facilities Update:**

The BOT authorized Arntz Construction for Bolinas contract. They are onsite to fence and grade. We hope to start construction soon.

### **Kentfield**

The area outside Student Services Bldg. where the lawn amphitheater is located is set for improvements to the accessibility path of travel while the LRC is under construction. The path of travel will be down to the SS building on the ramp into the SS Building and down the elevator to exit on the creek level.

### **Indian Valley**

The old pool has been filled in. The career to construction program will start and use the pool deck this weekend. We are in the planning stages for Marin City Fire to renovate buildings 17, as a training center and housing space. As a small project, at the Miwok

Facility pool, a gravel area will be designed for storage and will be covered and used for the E2C classes.