

Governance Review Council (GRC)

December 2, 2020: 2:10 to 3:00 pm on Zoom

AGENDA

1. Approve Agenda
2. Approve Minutes from November 4th, 2020
3. Discussion
 - a. Update on other committees (FPC and TPC)
 - b. Approve pages 10-13 of PGS plan – no revisions
 - c. Page 14 of PGS Plan - Discontinued or Restructured Governance Committees Procedure – Update on status.
 - d. Share letter from VP Eldridge

The Governance Review Council monitors and evaluates the governance process to ensure that:

- **the system's processes are open, and transparent, and equitable;**
- governance committees adhere to the guidelines outlined in the Participatory Governance System Plan;
- committees fulfill their charges effectively;
- committee members regularly communicate with their constituent group;
- **recommendations are consistent** with the mission of the College **and reflect a core commitment to anti-racism; and**
- the College actively maintains its participatory governance system.

Responsibilities

The Governance Review Council shall:

- review and recommend new or revised governance-related Board Policies and Administrative Procedures;
- conduct an evaluation of the governance system annually or more frequently when deemed necessary by two of the three senates or the Board of Trustees;
- serve as an adjudicating body for any issues having to do with the governance process. All recommendations will be written, justified and distributed to the College Council;
- establish appropriate timelines to complete tasks and make recommendations; and
- recommend to College Council changes and revisions to the Participatory Governance System that are based on evaluation process and recommendations from governance groups consistent with current laws and regulations.
- ensure that each committee's charge reflects the clear delineation between governance and management and separates the functions of planning and recommendations from operational activities;
- maintain contact with committee chairs on an ongoing basis;
- increase participatory governance visibility throughout the institution and actively work to engage new faculty and staff and especially students.
- **GRC works with PRIE in: >>> change PRIE to PLC**
 - preparing a Flex Week faculty and staff orientation and training
 - assisting in a PGS orientation to all new employees and training to committee members, especially chairs and co-chairs
 - publishing PGS articles or information in the President's Weekly Briefing **if needed**
 - maintaining PGS web pages and ~~keeping online meeting calendar up to date~~

- ensuring that each committee's staff resource posts meeting **dates and** minutes on the district website
- providing a GRC point person **to provide support or guidance if requested or needed.** ~~speak to committees if each fall on the committee's charge, issues, recommendations, and expectations~~
- ~~tracking and reporting~~ committee activities by monitoring minutes and assisting in filling vacant committee seats

Composition

- Two (2) faculty appointed by the Academic Senate
- Two (2) classified staff appointed by the Classified Professional Liaison Committee (CPLC)
- Two (2) students appointed by the Associated Students of College of Marin (ASCOM)
- Two (2) **a**dministrators appointed by the superintendent/president
- **The chair or co-chairs will be elected from the group.**

From pages 1 to 7 of 2015 PGS Plan

PHILOSOPHY

Any system of governance is dependent upon the cooperation and collaboration of all of its components to function effectively. The whole is greater than the sum of its parts and it is the interdependence of those parts that is important to the success of any effort by the whole.

Members of the College community need to respect each other's professionalism and encourage trust and a sense of teamwork. To that end, the College of Marin has established a participatory, advisory system of governance, which includes a commitment to participation from all segments of the college community in making recommendations for the policies and procedures that govern the college.

It is expected that the Superintendent/President will always give careful consideration to the recommendations made through participatory governance. However, it should be understood that all recommendations are advisory to the Superintendent/President, who will provide written rationales when not following those recommendations. The Board of Trustees holds the final decision-making authority.

College of Marin's governance system is guided by of the California Education Code as specified in the Education Code section 70901(b)(1)(E) [Appendix A. 1.] which pertains to: governing boards of community college districts, and reads in part that they will "ensure faculty, staff, and students the right to participate effectively in district and college governance, and the opportunity to express their opinions at the campus level and ensure that these opinions are given every reasonable consideration, and the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards as well as other academic and professional matters as are mutually agreed upon between the governing board and the academic senate." Further, the College of Marin governance system aspires to establish and practice transparency in decision-making.

PRINCIPLES FOR EFFECTIVE GOVERNANCE

All constituencies work together for the good of the institution:

This means that decisions follow a shared vision and are made in the best interest of the College. All constituencies actively participate.

Clarity of roles and decision-making processes:

The governance system reflects transparent decision making with data that supports and/or references shared vision and goals. Decisions are clear and effectively communicated.

Data-based decisions and discussion:

Proposals are based on data, as are the resulting recommendations and rebuttals. Recommendations should support the College's Mission Statement, Vision and, Educational Master Plan. Timely decisions are expected.

Professional conduct:

All public meetings and governance committees have clear ground rules and expectations of professional conduct and respectful dialogue. As part of professional conduct, governance committees take responsibility for their decisions and make them publicly known.