

**Governance Review Council (GRC)**

**February 5, 2020: 3:10 to 4:00 pm in AC 303**

**Meeting Summary**

**Present:** Steve Carrera, Sara McKinnon, Jon Gudmundsson

**Absent:** Angela Olmanson, David Snyder

**Agenda:** Approved

**Approve Minutes**

- Minutes from January 22, 2020 approved

**Concern brought by Jon Gudmundsson:**

Jon expressed concern about a memo detailing proposed layoffs which included PRAC in the heading. It was decided to send an email to VP Jonathan Eldridge asking:

- 1) Why was PRAC listed in the heading of the memo?
- 2) What was the process behind the memo's recommendations?
- 3) Was PRAC involved in the decision to recommend these layoffs?

**Participatory Governance Websites Review**

Sara reported the following regarding the most recent agenda/minutes postings:

- College Council: Dec. 2019
- GRC: Feb 5, 2020
- PRAC: Jan 28, 2020
- EPC: Jan 27, 2020
- **FPC: April 24, 2019**
- **IEC: Sept. 19, 2018**
- PLC: Jan 28, 2020
- **TPC: Sept 11, 2019**
- **GRIT:** This committee was just approved officially by GRC so any meeting info before now has not been posted.

Sara will check with FPC and TPC to find out the status of their committees, whether they are meeting and what they need to be able to post documentation of their activities.

## **2016 PGS Manual Update (additions, deletions, edits)**

The Participatory Governance Manual has not been updated since 2016. The Committee members were given hard copies to read and were assigned specific areas to compare with the websites. Charges and other parts of committee write-ups may have been updated on the website, but this has not followed into the PGS manual. The following assignments will be done by committee members and reported back at the March 4<sup>th</sup> meeting.

- 1) Steve Carrera will look over the GRC Minutes since 2017 to see if anything had been approved which has not been incorporated into the PGS Manual. (For example, the committee discontinuance procedure). He will also compare the PRAC website to the text in the manual.
- 2) Jon Gudmundsson will compare the ORG chart, Board Policies and Procedures, and compare the Tech Planning committee website to the manual.
- 3) Sara McKinnon will compare the Ed Planning, Facilities, Student Access and Success (now GRIT), and the GRC websites to the PGS Manual.
- 4) Hopefully, David Snyder will be able to compare the College Council and Professional Development Committee (now Professional Learning Committee) websites with the manual.

## **Status of SWAC: Strong Workforce Advisory Committee**

As part of both the website review and the PGS Manual review, the committee (GRC) is confused about the status of SWAC which appears as a subcommittee of PRAC but has not gone through the official approval process to be a standing subcommittee of PRAC. Sara will ask Jonathan Eldridge for clarification on the status of this committee SWAC as well as how IEC now functions and to request an update on any other committees that may be working on equipment or funding proposals to PRAC.

## **Future meeting dates**

The following meeting dates were agreed upon for Spring 2020:

- Wednesday, March 4 from 3 pm to 4 pm in AC 303
- Wednesday, April 1 from 3 pm to 4 pm in AC 303
- Wednesday, May 6 from 3 pm to 4 pm in AC 303