

Governance Review Council (GRC)

March 4, 2020: 3:10 to 4:00 pm in AC 303

Meeting Summary

Present: Steve Carrera, Sara McKinnon, Jon Gudmundsson, David Snyder

By Phone: Angela Olmanson

Agenda: Approved

Approve Minutes

- Minutes from February 5, 2020 approved

Concern brought by Jon Gudmundsson:

Answer to question from Jonathan Eldridge discussed. Committee asked that a letter be sent to Greg Nelson that in the future PRAC's name be left off of any such documents as it made it appear as though PRAC had voted on lay-offs. This had the potential to make people wary of participating in the shared governance system.

Participatory Governance Websites Review

Sara reported the following regarding the most recent agenda/minutes postings:

- College Council: Feb 28
- GRC: March 4
- PRAC: Feb 11
- EPC: March 2
- **FPC: Nov 27, 2019 (It is meeting)**
- **IEC: Sept. 19, 2018 (more to come at next meeting)**
- PLC: Feb 25
- **TPC: Dec 4th, 2019 (It is meeting)**
- **GRIT:** This committee was just approved officially by GRC so any meeting info before now has not been posted.
- **SWAK – nothing has been posted since March 29, 2019**

2016 PGS Manual Update (additions, deletions, edits)

Committee members reported back on their assignments:

1) Steve Carrera will look over the GRC Minutes since 2017 to see if anything had been approved which has not been incorporated into the PGS Manual.

- The GRC committee discontinuance procedure – is not in the 2016 plan
- He noted that the website and the plan versions of the PRAC charge and responsibilities are different.

2) Jon Gudmundsson will compare the ORG chart, Board Policies and Procedures, and compare the Tech Planning committee website to the manual.

- **Regarding the ORG chart:** SWAC needs to be added; Clarification is needed regarding the new “Managers, Supervisors, and Confidentials (MSC)” section which was added in March 2019. Some of those under these titles would be in the Classified Senate. Sara noted that we would also need a short paragraph describing this constituency for page 8 to 9 “Constituent Groups”.
- **Page 15** – Manager Generated Revisions: for Chapter manager - a reference note to the list on page 16 would be helpful.
- **Page 16** – Update titles of Chapter managers.
- **TPC Charge:** Sara noted that the version online is from 2012. Jon provided a track changes version showing the differences between the website and the 2016 version. Mostly are just edits on capitalization, numbering, fonts, etc. **Major question – why does it now show 8 faculty instead of 7 as listed in both the 2012 and 2016 versions?**

3) Sara McKinnon will compare the Ed Planning, Facilities, Student Access and Success (now GRIT), and the GRC websites to the PGS Manual.

- Title 5/Ed Code sections have not changed
- Principles for Effective Governance has not changed
- Appendix A has not changed
- Appendix B will need to be updated
- **Ed Planning Committee** charge is the same online as in the 2016 plan. The plan does not have the additional paragraph for “potential members” which may be only important for the website.
- **The Facilities Planning Committee** responsibilities section of the charge online is different from the 2016 version and is not even the 2012 version. It is the 2016 version with one item deleted and two items added and one re-written. Sara has contacted the resource person for the committee who updated the website agendas and minutes but does not know who changed the online responsibilities section of the charge. Their charge has been under discussion for over a year with no resolution yet.
- **The Governance Review Council** charge is from 2012. It needs to be updated to the 2016 version.

- **We will discuss the Instructional Equipment one next meeting when Jonathan is present.**
- **The Student Access and Success Committee** needs to be deleted and GRIT added.
- **The Strong Workforce Advisory Committee** needs to be added. It is Advisory not Action according to Katheryn Horton.

4) David Snyder will be able to compare the College Council and Professional Development Committee (now Professional Learning Committee) websites with the manual.

- David didn't find any differences between the website and plan for College Council.
- The Professional Development Committee needs to be changed to Professional Learning Committee throughout the charge. Should PRIE be listed as "the office of PRIE" or the PRIE Dept? The titles of the staff resources should be changed to: **Professional Learning Faculty Coordinator and the Professional Learning Program Administrator.**

General Consistency Concerns:

- Follow accreditation style sheets for punctuation and capitalization and numbers
- ASCOM or Student Senate?
- Classified Professional Liaison Committee (CPLC) or Classified Senate or "the official appointing body for classified staff?"
- X committee "will serve" or "serves" (it remains from when the PGS was first set up.)

Future meeting dates

The following meeting dates were agreed upon for Spring 2020:

- Wednesday, April 1 from 3 pm to 4 pm in AC 303
- Wednesday, May 6 from 3 pm to 4 pm in AC 303