

**Governance Review Council (GRC)
December 13, 2017
Meeting Summary**

Present: Eileen Acker, Yolanda Bellisimo, Shawn Purcell, Jon Gudmundsson, Angela Olmanson, David Snyder

Absent: Laurie Pennisi,

Agenda

- Approved

Approve Minutes

- Minutes approved

GRC

- Meg Pasquel will get back to Yolanda regarding the wording..."or designee", on composition of the senate members of College Council
- Technology Planning Committee – A new administrator under Patrick Ekoue-Totou has been hired. This person will start up the committee, most likely in the Spring semester
- Yolanda assigned committee members to visit committees with climate survey beginning of Spring Semester; will get back to admin about assignment for Angela and Yolanda. So Instructional Equipment Committee, and Student Access and Success (Now called Student Access and Planning) Committee will be assigned to one or the other.
- Eileen got the meeting times and updates from the research office; all are the same except Instructional Equipment Committee, which now meets on Mondays at noon, and will start up in March

Climate Survey Review

- Climate survey will help us determine when and where a committee is struggling, i.e., the Technology Committee. This survey will help us decide what the arguments were about. GRC only knows there are problems if disputes are brought to us. This climate survey will help with this information.
- Climate survey will increase communication with ourselves and other committees
- Yolanda will get printed surveys ready and follow up with Meg on New faculty that may be appointed to committees
- Yolanda will email the President for permission to go to the College Council Committee and bring the survey there

Moving Forward

- Getting the word out about PGS, GRC will plan a Flex activity, to be presented in the Fall 2018
- Yolanda will email the flyer she did up, to Eileen, who will distribute campus wide, with information about each committee and their individual charges, including day and time and place of meeting, with the contact person
- Have chairs prepare and post on committee page: Recommendations, Actions, Policy and Procedure Feedback, Accomplishments, Goals for coming year
- Yolanda will email chairs to updated their committee's site
- Convocation will be a good venue to get information out as to what the committees are all about and remind everyone that the committees apply to everyone, and a member does not have to be directly related to the subject of the committee, to be a member or serve on that committee
- GRC discussed working on a newsletter, to explain each committee and give updates on what each committee has done
- New Hire Orientation for faculty and Staff occurs once a month. Yolanda and Shawn could go to these orientations and take 15 min., to explain PGS and how to become a member or serve on the committee. Shawn will ask Jon Eldridge if he and Yolanda can visit and when
- Yolanda will email the GRC members their assigned climate surveys, once she gets the surveys ready, and then the members will go to their assigned committees and report back after their visits in the Spring semester