

Governance Review Council (GRC)
May 9th, 2018
Meeting Summary

Present: Eileen Acker, Yolanda Bellisimo, Shawn Purcell, Angela Olmanson, David Snyder

Absent: Laurie Pennisi

Agenda

- Approved

Approve Minutes

- Minutes approved

GRC

- Yolanda and Shawn met with President Coon and a discontinuance policy was discussed. This will allow PGS committees to disband, following a particular procedure. GRC will work on developing this policy in the Fall
- Per the surveys that have been taken there are inconsistencies with the way the various PGS meetings are run, and overall confusion among members of each committee as to what their committee is responsible for. Yolanda will be sending each of the committee chairs an email listing who the committee members are and what each committee does and ask what each committee accomplished last year.
- Fall Convocation 2018 (30 minutes instead of 15 granted from the President)– each chair or one group member will introduce his or her PGS committee and explain the charge and what the committee has accomplished in the past year. Yolanda will email the chairs to explain their duty for this task above, and send GRC's 5 min example=
- The President wants a 30-minute mandatory flex activity with the PGS chairs and then with all the members – and a lunch (Yolanda will speak to Kathy Joyner about this), after convocation in the Fall, to discuss PGS committees and to answer questions and clear up committee duties, etc.

Training Ideas

- Yolanda suggests doing the training separately, with each committee having an appointment and training being tailored to each committee
- Suggest the chair of each committee spend 5 minutes telling the committee what they will be doing each semester. Start with the committee's charge
- Work on ideas to get people motivated to attend, make it mandatory because the results of the survey show low on participants and work being done

Moving Forward

- PGS Manual does have some rules for conducting the PGS meetings. GRC will review
- GRC will work on the new orientation for CSEA presentation and the faculty orientation for the UPM employees
- Research office is expecting a form filled out from all PGS committees explaining what the committee accomplished this past year. Shawn will email Eileen the form and she will fill it out to the best of her ability and send it back to the research office