

<p>COLLEGE OF MARIN</p>	<p>GOVERNANCE REVIEW COUNCIL</p>
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Governance Review Council (GRC)

November 4, 2020: 3:10 to 4:00 pm on Zoom

Minutes

Attended: Sara McKinnon, Jon Gudmundsson, Steve Carrera, Angela Olmanson, Ryan Nelson

Absent: Candice Hansen and David Snyder. Bea Cazares has resigned.

1. Approved Agenda
2. Approved Minutes from October 7th, 2020
- 3. Change meeting time to a little earlier WED AT 2:00 starting in December.**
4. Discussion
 - a. Update on other committees**

FPC is still working on its charge. The last meeting was spent with representatives from the Architects. A proposal will be brought to the next meeting.

GRIT's revised charge was approved by PRAC and sent on to us.
 - b. Committee approved revisions to first part of PGS Plan to ensure anti-racism is established and integrated as a core commitment and approach
 - i. Philosophy Edits - approved
 - ii. Principles for Effective Governance **no changed proposed.**
 - c. Reviewed pages 10-14 of PGS plan (page 14 is new) –
We will finalize with no changes next meeting....
 - d. **Approved** GRIT changes to its charge
 - e. **NOTE:** approved GRC charge revisions for 9/2 were approved on 10/7.

GRC – 10/7/2020 recommended draft changes to page 1 of the 2015 PGS Plan to include anti-racism and equity issues.

FRAMEWORK FOR OUR GOVERNANCE SYSTEM

***(Title added and paragraph moved to the top and reformatted)**

College of Marin’s governance system is guided by of the California Education Code as specified in the Education Code section 70901(b)(1)(E) [Appendix A. 1.] which pertains to governing boards of community college districts, and reads in part that they will:

“ensure faculty, staff, and students the right to participate effectively in district and college governance, and the opportunity to express their opinions at the campus level and ensure that these opinions are given every reasonable consideration, and the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards as well as other academic and professional matters as are mutually agreed upon between the governing board and the academic senate.”

Further, the College of Marin governance system aspires to establish and practice transparency in decision-making.

PHILOSOPHY

Any system of governance is dependent upon the cooperation and collaboration of all of its components to function effectively. The whole is greater than the sum of its parts and it is the interdependence of those parts that is important to the success of any effort by the whole.

Members of the College community need to respect each other's professionalism and encourage trust and a sense of teamwork. To that end, the College of Marin has established a participatory, advisory system of governance, **which includes a commitment to participation from all segments of the college community including those who have been historically underrepresented. The college will make recommendations for the policies and procedures that govern the college to reflect an intentional focus on equity-mindedness and a commitment to being anti-racist.**

It is expected that the Superintendent/President will always give careful consideration to the recommendations made through participatory governance. However, it should be understood that all recommendations are advisory to the Superintendent/President, who will provide written rationales when not following those recommendations. The Board of Trustees holds the final decision-making authority.

PRINCIPLES FOR EFFECTIVE GOVERNANCE (no changes)

All constituencies work together for the good of the institution:

This means that decisions follow a shared vision and are made in the best interest of the College. All constituencies actively participate.

Clarity of roles and decision-making processes:

The governance system reflects transparent decision making with data that supports and/or references shared vision and goals. Decisions are clear and effectively communicated.

Data-based decisions and discussion:

Proposals are based on data, as are the resulting recommendations and rebuttals. Recommendations should support the College's Mission Statement, Vision and, Educational Master Plan. Timely decisions are expected.

Professional conduct:

All public meetings and governance committees have clear ground rules and expectations of professional conduct and respectful dialogue. As part of professional conduct, governance committees take responsibility for their decisions and make them publicly known.

The Guidance, Resources, Integration, and Charge: REVISED

Approved by GRIT, PRAC and finally by GRC on 11/4/2020

The Guidance, Resources, Integration, and Transformation (GRIT) Committee operates in collaboration with PRAC and the Academic Senate to support College of Marin's commitment to providing equitable opportunities and fostering success for all members of our diverse community. GRIT reviews institutional plans, program reviews, and data to ensure that **antiracist practices**, equity, and access are embedded in all plans and programs and that resources and efforts support overall student success.

Specific responsibilities include:

- Review and assess the integration of internal and external research and **promising antiracist and equity practices** across programs with regard to student access, retention, success, and completion.
- Identify, promote, and disseminate information on exemplary programs and effective instructional practices that address learning, innovative online tools and modalities, **antiracism, antiblackness, and that best serve historically underrepresented community college students, including credit and noncredit ESL students.**
- **Assess and respond to the impact of state and/or national emergencies and systemic racism on student access, retention, success, and completion.**
- Support faculty and staff professional development and innovative instructional strategies **aligned with effective learning and teaching, antiracism, and dismantling antiblackness.**
- Provide progress reports in accordance with the Chancellor's Office guidelines to local and statewide stakeholders.

GRIT Charge: ORIGINAL

The Guidance, Resources, Integration, and Transformation (GRIT) Committee operates in collaboration with PRAC and the Academic Senate to support College of Marin's commitment to providing equitable opportunities and fostering success for all members of our diverse community. GRIT reviews institutional plans, program reviews, and data to ensure that equity and access are embedded in all plans and programs and that resources and efforts support overall student success, ~~including credit and noncredit ESL and basic skills.~~

Specific responsibilities include:

- ~~Convene responsible parties working on the goals as outlined in the most recent Integration Plan to ensure alignment of efforts and the sharing of data and resources.~~

- Review internal and external research and **promising practices relating to equity** with regard to access, retention, success, and completion.
- Provide progress reports in accordance with the Chancellor's Office guidelines to local and statewide stakeholders.
- Identify, promote, and disseminate information on exemplary programs and effective practices in serving academically underprepared and historically underrepresented community college students.
- Support faculty and staff professional development and innovative instructional strategies aligned with the Integration Plan.

GOVERNANCE REVIEW COUNCIL

Approved Charge – September 2, 2020 Revisions (approved 10/7/2020)

The Governance Review Council monitors and evaluates the governance process to ensure that:

- **the system's processes are open, and transparent, and equitable;**
- governance committees adhere to the guidelines outlined in the Participatory Governance System Plan;
- committees fulfill their charges effectively;
- committee members regularly communicate with their constituent group;
- **recommendations are consistent** with the mission of the College **and reflect a core commitment to anti-racism; and**
- the College actively maintains its participatory governance system.

Responsibilities

The Governance Review Council shall:

- review and recommend new or revised governance-related Board Policies and Administrative Procedures;
- conduct an evaluation of the governance system annually or more frequently when deemed necessary by two of the three senates or the Board of Trustees;
- serve as an adjudicating body for any issues having to do with the governance process. All recommendations will be written, justified and distributed to the College Council;
- establish appropriate timelines to complete tasks and make recommendations; and
- recommend to College Council changes and revisions to the Participatory Governance System that are based on evaluation process and recommendations from governance groups consistent with current laws and regulations.
- ensure that each committee's charge reflects the clear delineation between governance and management and separates the functions of planning and recommendations from operational activities;
- maintain contact with committee chairs on an ongoing basis;
- increase participatory governance visibility throughout the institution and actively work to engage new faculty and staff and especially students.
- **GRC works with PRIE in: >>> change PRIE to PLC**
- preparing a Flex Week faculty and staff orientation and training
- assisting in a PGS orientation to all new employees and training to committee members, especially chairs and co-chairs
- publishing PGS articles or information in the President's Weekly Briefing **if needed**
- maintaining PGS web pages and ~~keeping online meeting calendar up to date~~
- ensuring that each committee's staff resource posts meeting **dates and** minutes on the district website

- providing a GRC point person **to provide support or guidance if requested or needed.** ~~speak to committees if each fall on the committee's charge, issues, recommendations, and expectations~~
- tracking ~~and reporting~~ committee activities by monitoring minutes and assisting in filling vacant committee seats

Composition

- Two (2) faculty appointed by the Academic Senate
- Two (2) classified staff appointed by the Classified Professional Liaison Committee (CPLC)
- Two (2) students appointed by the Associated Students of College of Marin (ASCOM)
- Two (2) administrators appointed by the superintendent/president
- **The chair or co-chairs will be elected from the group.**