

Governance Review Council (GRC)

October 6, 2021: 2:10 to 3:00 pm on Zoom

Minutes

Present: Sara McKinnon, Candice Hansen, Jon Gudmundsson, John Campbell, Angela Olmanson and Faiz Khaliq (student). Guest – Holley Shafer.

Absent: Steve Carrera.

1. **Approved Agenda** (Jon/John – all ok)
2. **Approved Minutes** from September 1, 2021 (Jon/John – all ok)
3. **Discussion**

Introductions were made before we got started since we have a new student member, Faiz Khaliq.

a. Final Facilities Planning Committee Charge approval

Committee looked over the final revised charge from the FPC and motioned to approve (John/Faiz) and all approved.

b. Final PGS Plan approval

Committee reviewed the complete final document and it was approved (Jon/John) by all with the following note: Jon Gudmundsson still has issues with the acronym GRIT for the Guidance, Resources, Integraion and Transformation Committee as he feels it is inappropriate in relation to equity. However, this was an argument that was made in 2019 and resolved already.

c. Holley Shafer from PRIE – guest

i. Creating a new Survey (PGS)

Holley discussed the need for a new PGS survey since the last one was done in Spring of 2017. She provided the link to the text of the 2017 survey for committee members to make comments, additions, deletions before October 20. She also noted that the new survey should include questions around equity and anti-racism as that has been the focus over the last year as we revised committee charges. She will create a new survey for the committee to approve at our November meeting. The survey can then be sent out to the college community and to students currently serving on committees) in mid-November.

ii. Program Review: What is the PR process now and where are we?

How does PR work in eLumen and where does this info go?

Holley said that there is now a six-year cycle and departments are to enter data into a template in eLumen and finalize their reports in the final year. PRIE will provide program data in pdfs to each department/discipline and update each year. There are “Equity Facilitators” (currently Colleen Mihal and Yashika Crawford) who will assist programs in understanding their data and how it might inform their plans for the future. The process is not in place yet for moving from the PR to PRAC or other committees.

iii. Do we have a new Strategic Plan?

The EPC is currently going over the Strategic Plan and assessing what has been accomplished and what hasn't. We didn't make as much progress due to COVID interruptions. The President is forming a task force to work on the next Strategic Plan in the spring.

iv. Accreditation update

Holley reported that there have been significant changes to the accreditation process since the last time. First, our next ISER (Institutional Self-Evaluation Review) will be due on Dec 15, 2023

instead of a little later in Spring 2024. ACCJC expects it to be more concise – only 200 pages instead of the 400 pages of previous ones. They have divided it into two parts:

Formative part: We will be addressing the same standards but rather than doing it in expository prose, we will list evidence (and not necessarily ALL the evidence) and provide a short narrative/summary.

Summative Part: Once ACCJC has received our report they will send core inquiries about areas of concern and then give us time to address those concerns. They will give us until the Fall of 2024 to be in compliance. If there are major concerns, the team will visit to address their concerns. If we do not address the concerns, they will take action on our accreditation – in Spring 2025.

Note: Cari is working on putting together teams to start meeting on Fridays in Spring 2022.

d. Question of Classified v Faculty Representation on PGS Committees

Sara explained the request from the Classified Professionals regarding the ration of faculty and staff representation on participatory governance committees. She presented Jonathan’s solution to the immediate problem regarding PRAC (two members had wanted to remain on PRAC but hadn’t submitted their requests so two new members had been added – so could all of them remain this year – bringing the total to 5 classified. Jonathan and Meg had agreed that for this year PRAC would do a pilot study on this and allow the 5 on PRAC and bring their data back to GRC in the spring. In the meantime, GRC can continue discussions, get feedback from the ASCCC in Sacramento, and also include a question related to this on the survey going out in November.

CHARGE OF THE FACILITIES PLANNING COMMITTEE

September 22, 2021

(Final Review and Update on 9/22/21)

The Facilities Planning Committee operates as a subcommittee of the Planning and Resource Allocation Committee (PRAC) to ensure faculty, staff and student involvement providing feedback, making recommendations, and sharing information regarding the planning, design, construction, upkeep and use of College–owned facilities to foster an equitable, inclusive, and accessible experience for all constituents.

In alignment with our board policy and procedures, the Facilities Planning Committee acknowledges college occupancy of indigenous land and honors the protection and history of its cultural elements.

Responsibilities

- ✓ Review and recommend new or revised facilities-related Board Policies and Administrative Procedures.
- ✓ Review and evaluate annual program review data.
- ✓ Provide reports for strategic planning and accreditation self-evaluations, as needed.
- ✓ Review automated work order system data to ensure preventative maintenance needs and priorities are being addressed as needed.
- ✓ Ensure that a Facilities Master Plan (including facilities usage needs based on the Educational Master Plan) is created and updated regularly.
- ✓ Review the Facilities Master Plan and any related updates as needed.
- ✓ Make recommendations to the Planning and Resource Allocation Committee.
- ✓ Share and disseminate information on capital renewal (Measure B), capital improvement, facilities renewal, maintenance, and preventative maintenance.

Composition

2 faculty appointed by the Academic Senate.

2 classified appointed by the Classified Professional Liaison Committee.

2 students appointed by the Student Senate.

2 managers appointed by the Superintendent/President.

Asst. Superintendent/Vice President, Admin. Services and the Director of Capital
Projects will serve as non-voting staff resources.

The Chair or Co-Chairs will be elected from the group.