

<p>COLLEGE OF MARIN</p>	<p>GOVERNANCE REVIEW COUNCIL</p>
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Governance Review Council (GRC)

March 2, 2022: 2:00 to 3:00 pm on Zoom

MINUTES

Present: Sara McKinnon, Jon Gudmundsson, John Campbell, Angela Olmanson, Candice Hansen

Absent: Steve Carrera and Faiz Khaliq (student).

1. Approved Agenda (Jon, Angela; all approved.)
2. Approve Minutes from February 2, 2022 (Angela, Johnny; approved w/Jon G. abstaining).
3. Discussion
 - i. PGS Survey for 2021:
 - ii. Looked at the survey response numbers in light of college data about number of people employed at the college in Nov 2021.
 - a. Administrators (including 6-8 M.S.C.) – 18 out of 45 or 40%;
 - b. Classified – 49 out of 177 or 28%
 - c. Faculty (both FT and PT) – 51 out of 282 or 18%
 - iii. Share each member's top three take-aways from the survey
 - a. Primary reasons for not serving were about 50/50 on not having time or other scheduling conflicts and not having enough information.
 - b. 33% stated they didn't have enough information about PGS.
 - c. Student representation came up a lot
 - d. Some wondered about "role" clarity – both of the members (Why am I here and for how long?) and of the chairs' roles.
 - e. Question of balance of membership between constituencies came up in comments.
 - f. Overall positivity of comments about participation – professionalism, meeting new people, learning about the college

- iv. Final comments, take-aways, and recommendations
 - a. Desire for flexibility in in-person/zoom meetings which might increase participation and address issue of scheduling noted in survey responses (and over 70% hope for zoom option)
 - b. Regarding student participation:
 - i. Create a different pamphlet that would focus on students – as to what serving on a committee could do:
 - ii. learning how committees work
 - iii. building out their resumes for work
 - iv. as a note in college applications as well
 - v. have a table at the day that student clubs/organizations advertise themselves
 - vi. remember giving certificates to students who serve – and perhaps make a more formal procedure to achieve this across all committees
 - vii. suggest having a lunch or reception at the end of the year for students who did participate where they could receive their certificates and could be formally thanked.
 - c. Create a pamphlet that would give more information and reasons why to join PGS committees; include Acronyms, and what each one does.
 - d. give it out at end of spring semester and also at Flex in the fall every year in order to catch new employees/students
 - e. Add information on the front page of the PGS website on WHO to contact to joint committees with links.
- v. Homework before next meeting
 - a. Sara will create a Google form where chairs of each committee could enter top 2-3 they'd like people to know about what it does – why it is interesting etc.
 - b. GRC members will send Sara their favorite comments from the survey to use in the pamphlet.
 - c. This information will be collated for review at the April meeting and then sent to repro to create said pamphlet.