



Governance Review Council (GRC)

February 7, 2024:

2:00 to 3:00 pm on Zoom

Minutes

Present: Sara McKinnon, Sadika Sulaiman Hara, Tony Clark, Steve Carrera, Albee Bodle

Absent: Joanna Pinckney

1. Approved Agenda with the addition
2. Approved Minutes from November 1, 2023
3. Discussion
 - a. Website request update: The request to add the days and times each committee meets was added to the Home page of the PGS website.
 - b. PGS survey – went over page 8 which was missing before. Page 8 concerned responses to the question: What is one thing you like about how your committee(s) run? Outside of two negative responses, the other 22 were positive statements of support for the committees and how they function.
 - c. Final Recommendations The primary gist of comments made in the PGS Survey last spring concerned increasing awareness of the governance committees, especially among students, improving transparency around how decisions are made in conjunction to the process of budget development. The recommendations on the next page are based on these survey comments and on discussions and suggestions from GRC members. (please see next page)
 - d. PGS Committee make-up currently: this item is 3 months old at this point, so data we have is too old to make any analysis.
 - e. Discussion of the idea of a budget presentation by fiscal. (Please see next page.)

GRC Recommendations and Plans 2023-2024:

I. Strategies to continue to raise awareness of the governance committees:

1. Ask faculty to mention participatory governance to their classes and encourage students to get involved.
2. Go to clubs and Learning Communities to try to get more student participation.
3. Put up attention-grabbing posters that would encourage participation. Suggestion was made to have a poster competition among students – need to check on College Services' parameters for posters and outside participation in designs.
4. Put photos of committees at work on the PGS homepage
5. Make a video of people talking about their experiences on committees to put on the website or to show at Convocation.
6. Make a video of a meeting that could be posted to YouTube.
7. If Board of Trustees meetings are recorded or live-streamed – advertise this.
8. Remind committee chairs that information could be put up on the TV screens located in various campus locations. KTD – Sadika; IVC – Monica Rudolph; and Performing Arts – Joanna Pinckney. (Content submitted must be in jpg format.)

II. Budget and Decision-making Transparency

Tony Clark described his ideas for creating a presentation (to be put on the website, or given at Convocation or other flex workshop) that would explain how the budget is developed in relation to the guiding principles of the strategic plan, how the college determines what money is available from various sources, how much of that is discretionary and then how decisions are made about how to spend it.

Since he is new to the college, Tony asked what input various constituencies have in the budgeting process, how that input is gathered, and what role that has in the final decision-making process. How do wish-lists dovetail with an accurate understanding of what funding is available?

III. Developing an Equity Guide for Governance Committees

The idea for an Equity Guide for Governance Committees was brought up. The committee plans to find resources to develop a guide that committees could use to increase diversity and make sure that they have equitable representation. Sadika will reach out to the EEO Committee to see if some of the resources used in hiring could be used in this situation.