

Governance Review Council (GRC)

May 1, 2024, 2 -3 pm: Minutes

Present: Sara McKinnon, Sadika Sulaiman Hara, Tony Clark, Joanna Pinckney, Albee Bodle

Absent: Steve Carrera

1. Approved Agenda
2. Approved Minutes from April 3, 2024
3. Discussion

a. **Discussion of the idea of a budget presentation by fiscal.**

While Tony may put together a Flex workshop for the college community in general, he would like to do a real training in mid-March of (2025 or whenever) for deans, chairs, coordinators, and admin assistants to educate them about the budget process, timing and what to expect / expected as the budget is made for the next year. Joanna suggested that budget memos for deadlines etc be sent not only to the deans, but also to chairs and admin assistants. Sara also noted that the treasure of the Academic Senate might want to be part of any training.

b. **Creating a how-to-find-a-report guide.**

This will be another fall project – working with PRIE and PRAC to work out a logical system to post reports for easy access. Or perhaps a webpage that would point people to the right place – whether it is accreditation, planning, budget, program reviews, program review decisions, etc.

c. **Recommendation for a student competition for a PGS Poster**

This has been postponed until the fall by President Eldridge. Please see April 3rd minutes with the outline of the process from Shook.

d. **Developing an Equity Guide for Governance Committees**

Sadika will come up with a strategy over the summer and bring it to the committee in Fall.

e. **First Meeting in the Fall**

Continuing committee members tentatively settled on the last Thursday of the month from 2 to 3 pm. **The first meeting will be on August 29th, 2024 from 2 to 3 pm. Also, Sadika and Tony will co-chair for now.**