
GOVERNANCE REVIEW COUNCIL

Minutes

March 27, 2025

2:00pm – 3:00pm

Location: Zoom Meeting

<https://marin-edu.zoom.us/j/4445154517>

Present : Barbara Bonander, Ryan Byrne, Katherine Hsiaw, Dave King, Melanie Palomino, Joanna Pinckney, Emelia Nacos

Absent: Emy Bagtas-Carmona

Invited Guests: Klaus Christiansen, Holley Shafer

Action Items

1. Approved agenda (Bonander/Pinckney)
2. Approved minutes from January 30th (Pinckney/Bonander)
3. Approved minutes from February 27th (Bonander/Pinckney)

Discussion Items

1. Environmental Action Committee Proposal
 - a. Klaus Christianson presented background on the formation of the EAC and its proposed charge as a new committee (not a conversion of the Facilities and Safety Planning Committee as originally considered).
 - b. Once the EAC is fully operational, the FSPC would need to review its charge to verify its charge. There would be need for collaboration between FSPC and EAC on construction projects, and the chairs of both FSPC and EAC would need to collaborate closely.
 - c. The GRC recommended to incorporate language identifying how chair is to be elected. Klaus recommended the chair be elected from the membership, as it is with most other committees.
 - d. The motion to send the proposal to Jonathan Eldridge and College Council with the recommendation to add chair election procedures was unanimously approved (Pinckney/Bonander).
 - e. Dave will email the proposal and recommendation to Jonathan Eldridge.
2. EPC Strategic Goal Development
 - a. Holley Shafer shared the EPC's work on developing COM's 5-year strategic plan. Some of the implementation plan/strategies for the strategic goals overlap with the GRC's charge. To meet the goal of "cultivating a culture of engagement, collaboration, and accountability," the EPC determined that working with the GRC on a coordinated approach since PGS plays an important role in this.

- b. The committee discussed ways the GRC can support strategic goals over the next five years. Aligning the college's mission with PGS in an authentic way can help ensure people feel their work and contributions to PGS are meaningful. Other incentives like release time for staff and faculty or help with transfer applications for students can also be valuable. One obstacle for student participation is that there is not a clear guide for how to join the PGS. Outreach from professors through classes can be helpful. The current PGS survey can also help provide useful information for the EPC regarding the strategic plan.
- c. Holley will share the document on strategic priorities so the GRC can continue discussions and determine how to best collaborate with the EPC.

3. PGS Survey Results and Analysis

- a. Dave received the PGS survey results from Holley this week as well as an AI summary of major trends. The response rate by committee members was very good. He will send it out to GRC members after the meeting.
- b. The committee discussed how to protect anonymity of participants through summarizing. There was consensus that direct language from the results should not be shared outside the committee and that instead summaries of major points and trends would be disseminated.
- c. The committee discussed some options for analyzing the results. Committee members consented to Dave sending the results, the AI summary, and some options for how the GRC can approach analyzing the results for email discussion.

4. Chairs Updates:

- a. The GRC's next meeting will be Thursday, April 24th from 2:00pm to 3:00pm on Zoom. Our discussion will focus on analysis of the PGS survey as the GRC's evaluation of our PGS at COM.