
GOVERNANCE REVIEW COUNCIL

Minutes

October 23, 2025

2:00pm – 3:00pm

Location: Zoom Meeting

Attendees: Emy Bagtas-Carmona, Ryan Byrne, Maria Coulson, Wendy St. John, Melanie Palomino, Joanna Pinckney, Enrique Amador Mendieta, Farhan Khaliq

Action Items

1. Approve agenda - Maria Coulson, Melanie Palomino 2nd (Unanimous)
2. Approved Minutes – Wendy St. John, Melanie Palomino 2nd (Unanimous)

Discussion Items

1. PGS Member Survey
 - a. The committee reviewed last year's PGS Member Survey and discussed developing a branched version for 2025–26.
 - b. The first question would determine participation:
 - i. "Are you currently participating in a PGS committee?"
 1. If Yes: Respondents would receive the existing survey used last year.
 2. If No: A separate question set would gather data on barriers to participation.
 - c. For non-participants, potential questions could address:
 - i. Employment classification (faculty, classified, student) and status (full-time or part-time).
 - ii. Reasons for non-participation (e.g., time, workload, lack of awareness, lack of perceived value, etc.).
 - iii. Ranking or rating of barriers.
 - iv. Suggestions for incentives, such as release time, stipends, or professional development credit.
 - d. Student participation: The group discussed the possibility of a separate student survey to better assess awareness and engagement.
 - i. Student feedback suggests low awareness of governance opportunities and limited understanding of their potential benefits (e.g., resume building, leadership experience).
 - ii. Members brainstormed ideas for better marketing of governance opportunities to students.
 - e. Follow-up:

- a. The group discussed hosting a Participatory Governance session during January Flex Week.
 - b. Ideas included:
 - i. Inviting all governance committee members to participate.
 - ii. Covering Robert's Rules of Order to build comfort and confidence among members.
 - iii. Framing the session as a safe learning space to ask questions and build shared understanding.
 - iv. Emphasizing cross-committee collaboration through interactive activities.
8. Timeline on Updating the PGS Plan
- a. The last update to the Participatory Governance System Plan was completed in 2022.
 - b. The committee discussed reviewing the plan and identifying an appropriate timeline for the next revision cycle.
9. Scheduling Next Meeting
- a. The next GRC meeting is scheduled for Wednesday, November 20, 2025, at 2:00 p.m.
 - b. Holly Shafer will be invited to attend - follow-up on the member survey and self-evaluation tracking process.
- 10. Confirm next meeting: November 20th at 2pm**

Adjourned – 3:00pm