
GOVERNANCE REVIEW COUNCIL

Minutes

February 23, 2026

1:00pm – 2:00pm

Location: Zoom Meeting

Membership Present: Enrique Amador Mendieta, Emy Bagtas-Carmona, Ryan Byrne, Dave King, Joanna Pinckney

Absent: Farhan Khaliq, Melanie Palomino, Wendy St. John

Action Items

1. Approved agenda (unanimous).
2. Approved minutes from 10/23/25 (Pinckney/Byrne). Dave King abstained.
3. Approved minutes from 1/29/26 (Pinckney /Bagtas). Enrique Amadar abstained.

Discussion Items

1. College Council updates. The following items came up at the February College Council meeting:
 - a. Facilities Safety and Planning Committee and facilities rental operational guidelines.
 - i. Granular operational guidelines for facilities rentals are not typically subject to PGS but in the purview of the management.
 - ii. There's a need to identify which PGS committees have relevant AP/BPs for which they should be included for recommendation and review.
 - iii. AP 6700 is currently being revised by Ryan Byrne and Lindsay Bacigalupi.
 - b. Program review discussions
 - i. The Academic Senate has a working group revising the program review process. I was invited as GRC chair since there are issues coming up with PRAC's role in program review, including problems in communication, follow up, and transparency.
 - ii. Processes for program review as well as processes for planning and budgeting are 10+1 issues and therefore under the purview of the AS.
 - iii. There may be recommendations coming from the AS affecting PRAC.
 - iv. Maria Coulson sent an email this morning about ongoing concerns around PRAC.
 - c. Institutional Equipment Committee membership and meetings
 - i. Dave was included in emails about concerns on IEC. Only 2 of 5 faculty spaces have been filled, and one is sabbatical. Meetings were scheduled during the remaining faculty's office hours and during spring break. Maria Coulson has asked for clarity from the committee Chair on this.

- d. Distance Education Committee recommendations on educational technology
 - i. The Academic Senate received recommendations from its DEC subcommittee, which included forming an educational equipment committee among other things. This could affect the participatory governance system structure and/or committees like the Technology Planning Committee and IEC.
 - ii. On behalf of the AS, I contacted VP Emerson to ask the administration to take leadership on the recommendations, many of which are outside of 10+1 and more relevant to PGS.
 - iii. The AS discussed recommending a task force be put in place to advance DEC's recommendations and consider revisions to PGS regarding educational equipment.
 - iv. The GRC discussed facilities and IT as fundamental infrastructure that affect everyone. It was recommended that it may be helpful to explore best practices, policies, and procedures between both groups.

2. Debrief on PGS FLEX workshop

- a. Our January FLEX workshop was a trial run of GRC's self-evaluation tool and a chance to gather more committee-specific and system-wide PGS concerns.
- b. The GRC reviewed Dave's notes on committee specific and system-wide ideas for improving PGS.
- c. Future workshops need to be in person. The hybrid format is too difficult to facilitate.
- d. We need to build in regular system-wide, institutionalized training and processes.
- e. The PGS plan needs to be updated, as the current plan is over 20 years old (despite minor updates over the years). The GRC discussed the ideas of:
 - i. shifting to an online tab-based system with individual pages (e.g. basic rules of order, how to run a meeting, PGS committees), similar to the Health and Safety Committee.
 - ii. Decoupling committee charges from PGS plan
 - iii. Investigating PGS plan models from other colleges (e.g. [Cañada](#), [Monterey](#), [Berkeley](#)).

3. Spring 2026 committee self-evaluations and PGS evaluation

- a. This semester: the GRC will ask PGS committees to conduct committee self-evaluations, and the GRC will use that information to compose its own PGS evaluation.
- b. Last semester, Holley Shafer had suggested using focus groups instead of a survey for this year's evaluation. The FLEX session and the self-evaluations are intended to function similarly as a good way to collect feedback and prompt reflection.
- c. Next steps: Determine the final form of the self-evaluation tool and then ask each committee to collaboratively evaluate their work this year during a meeting in April or early May, with the deadline for self-evaluations to GRC due in mid-May. The GRC Evaluations should not be completed by the chair but by the committee more collectively. At the end of the semester, the GRC will meet to summarize the self-evaluations and create its report.

d. For our next meeting on March Monday, 23rd: finalize the PGS self-evaluation tool and process/timeline for submitting to GRC.

4. Spring meeting schedule

a. The GRC's next meeting was changed to Monday, March 23rd 1pm-2pm on Zoom.

b. Next week's agenda will include PGS Self-evaluation tool and timeline, PGS Plan revision process and timeline.

Adjourn: 2:02pm

DRAFT