

Guidance, Resources, Integration, and Transformation Committee Meeting

March 25, 2020

2:00-3:00 PM

Via Zoom

Present: Gina Cullen; Maria Coulson; Hugo Guillen; Tonya Hersch; Andrea Hunter; Ellen Shaw; Sadika Sulaiman Hara

Resource: Luz Briceno-Moreno; Yosifah Craver; Melanie Palomino; Kristin Perrone; Anna Pilloton; Becky Reetz; Sofie Totapudj; Cari Torres Benavides

Absent: Bea Cazares; Alexander R Jones

Minutes

- Approval of minutes from 3/11/2020 held over for the next meeting

Agenda

- Agenda approved for the current meeting.

Retaining and Supporting Students During COVID-19

- COM Website: Resources for Students and Faculty. Tonya Hersch reviewed the updates that have been made to the COM Webpage website since COM moved to remote instruction. She outlined changes that highlight new online access to Student Services over many departments.
- Ask Us. Tonya also explained the Ask Us button, featured on the COM homepage and the Resource pages, outlining the process for routing the service tickets received through this link.
- COM CARES. Tonya and Sadika shared that there is a student need for food, supplies and laptops. Supports are being processed and allocated through COM Cares. The routing of tech needs should also go through COM CARES. This is new but allows for a more cohesive response. Students are filling out COM CARES reports for themselves; they are also being referred to COM CARES by EOPS, Faculty announcements and other sources.
- Members and Guests asked questions regarding student needs and resources and referrals available for them. Issues raised included Wi-Fi hot spot access, non-food needs and faculty requests for students to scan and print school work. It was noted that the COM website has a list of carriers that are providing free and low-cost Wi-Fi through April 30th. COM is allowing students to park on campus and connect from their vehicles as long as social distancing is maintained. However, this is not being encouraged due to the potential health risks. It was also noted that free scanning apps are available. These apps may carry students through the end of the Spring semester. The message that students may not have access to resources such as printers or scanners will be brought to the meeting between Jonathan and faculty on Friday.

- Tutoring. Tutoring is currently accessed through four sources. The Online Writing Center (OWC) has always been offered online. The staff has been doubled since COM moved to online instruction. The Reading and Writing lab (RWL) and the Math Lab are moving online and will be providing one-on-one Zoom tutoring. They anticipate being up and running Monday, March 30. The Tutoring and Learning Center (TLC) is currently providing all their tutoring sessions remotely using Zoom. They are continuing to run all of their sessions. These sessions will be searchable by subject and tutor.
- Shook Chung and Nicole Cruz are creating the website updates. They are trying to maintain the integrity of the COM website with an eye to when we return back to campus, while providing a central, easily accessible location for information regarding remote instruction and the COVID-19 outbreak.
- **Other Issues that are coming in?** Members and Guests raised the following questions:
 - Students may be sheltering in place in situations where there is some form of domestic abuse. Becky has crafted a message with the Center for Domestic Peace to be sent out to students regarding the availability of shelter. It was agreed that this message should be sent out to the greater student body.
 - A question was raised regarding students who have had to move out of the area due to disruptions arising from the Shelter in Place order. What accommodations will be made for them should we return to face to face instruction? Will the school have a policy regarding students who have been uprooted? Currently there is no policy regarding this point but it should be noted and addressed.
 - MAPS is trying to move to virtual space with the goal of helping students feel like they are still part of the COM community. MAPS would like to encourage students who may be feeling disconnected to join MAPS as mentees.
 - Will the College be updating the website to include information targeting students who are undocumented? Yes, that is on the to-do list, it just hasn't made its way to the website yet. There is a lot of great information on the website regarding the online resources.
 - Will we be putting this in multiple languages? This is a great point. Tonya will bring it up with Shook and Nicole.

Good Bye and Thank you! Tonya thanked Members and Guests and wished them well and continued good health.

Meeting was Adjourned