

College of Marin

Health & Safety Committee

April 29, 2025

Agenda:

1. Roll call
 - a. Present Members: Chief Raul Aguilar, Joanna Pinckney, Keli Gaffney, Gregg Grist, Russel Staffen, Suad Vila.
 - b. Absent: Colin Perkins, Emily Schaefer.
2. Membership Updates
 - a. ASCOM student membership
 - b. SEIU 2nd member
3. Follow-up Items
 - a. IVC Bridge
 - i. Anti-slip treads on the pedestrian bridge at the IVC campus, we are awaiting final confirmation and authorization before moving forward with procurement and installation. Once approval is received, next steps will include coordinating with facilities for installation.
 - b. Flyers
 - i. Flyers promoting the Safety Suggestion Box have been designed, printed, and distributed across both campuses to encourage staff and student participation in ongoing safety improvements. This distribution will continue to establish visibility and awareness.
 - ii. A link to the Suggestion Box has been placed in the introductory paragraph of the [COMCare incident report form](#), as well as on the main [COMCare webpage](#).
4. Safety Suggestion Box Submission reviews
 - a. Safety Suggestion Box Submission review progress reports.
5. Open floor for committee members to raise any health & safety concerns or suggestions etc.

- a. Shattered Window in Performing Arts Building (PA). A window in PA has been shattered, students regularly occupy this area and directly beneath it is furniture (desks and a sofa). The shattered window poses multiple safety risks.
- b. Discussion regarding the logistics of how SchoolDude work order requests are received and processed. Emphasis was made regarding having access to health and safety-related work orders. It was noted that in order for the committee to fulfill its responsibilities and have informed discussions, it must be kept up to date on all health and safety developments. This would enable the committee to better understand trends, identify areas of concern, and align its discussions and recommendations with the College's overarching goals for campus safety and well-being.
- c. A request was made to explore options for accessibility to health and safety work orders, including access permissions, to support informed, relevant decision-making.

6. Adjournment