



**Institutional Equipment Meeting Agenda**

**4/13/2017 12 pm**

**AC217**

- A. Introductions
  - B. Overview of the revised institutional equipment process
  - C. Sources of funding: (See definitions and eligibility below)
    - 1= Lottery Funding
    - 2= CDBG Block Grant/ IE
    - 3= Measure B Bond Proceeds
    - 5= AEBG (Adult Ed)
    - 6= CTE
      - a. Strong Workforce
      - b. Perkins
    - 7= Unrestricted
  - D. Review of current requests from all departments
  - E. Decisions on Allocation
  - F. Follow up information on the purchasing process
  - G. Discussion of asset management system
  - H. Adjourn
- Next Meeting April 26<sup>th</sup> 12 pm

## 2017 Institutional Equipment Committee

### Definition of Funding Sources

#### **Lottery Funding/Proceeds**

The Lottery's mandate, as defined in the California State Lottery Act, is to provide supplemental funding to California public education at all levels. The California State University, the University of California and other educational entities all benefit from Lottery proceeds.

All segments of public schools receive the same per pupil funding level from the Lottery based on the average daily attendance of students in each district. Some districts, especially smaller school districts and higher education, have used funds for computer labs, teacher workshops and science programs. Funds can be used for instructional operating supplies.

#### **CDBG Block Grant for Deferred Maint / Library / and Instructional Equipment**

Each year the college receives a block grant for funding. Each year the college determines the percentage of funding to go to each line item. Dollars cannot be used for warranties, maintenance agreements or operating supplies.

Dollars cannot be used for repairs but can be used to buy "used" equipment with certain qualifiers.

Dollars can be used for library books without bidding, as library books are bid exempt per educational code.

#### **Measure B Bond Proceeds**

Can be used for instructional equipment or other types of equipment.

NO warranties, maintenance agreements or operating expenses.

must be purchased at \$500 or more in value per item per IRS code and it has to meet the minimum 5 year life expectancy of the bond note.

NO used equipment.

NO repairs.

NO Service Plans.

Must be tied to an academic program, existing program of study approved for college.

NO Library BOOK or Materials (case law precedent rendered 12-13-2016 articulating these items as supplies).

#### **General Fund / Unrestricted fund**

No restrictions.

Must get allocated to your department.

must follow traditional bid guidelines.

#### **AEBG Funding** (Beth Pratt has more detail on this funding stream)

<http://aebg.cccco.edu/portals/1/docs/reporting/Allowable%20Uses%20Guide%20nk%20v5.pdf>

#### **CTE Funding** Includes Strong Workforce and Perkins

<http://www.cde.ca.gov/ci/ct/pt/ccptfaqs.asp>

#### **ALL FUNDING TYPES**

Should be on your Program review, either full or mini review.

Should be allocated by Instructional Equipment Committee and PRAC accordingly.

