

COLLEGE OF

MARIN

Institutional Equipment Meeting Agenda

4/26/2017 at 12 p.m.

AC217

- A. Overview of the revised institutional equipment process- Where we left off allocating funds for only equipment.
- B. Sources of funding (See definitions attached):
 - 1= Bond Measure B
 - 2= CDBG Block Grant/ IE
 - 3= AEBG (Adult Ed)... rarely used but for CTE, ECE, ESL and Basic Skills
 - 4= CTE
 - 4a. Strong Workforce
 - 4b. Perkins
 - 5= Unrestricted- General Funds
 - 6= Lottery- primarily for instructional supplies (which we don't allocate
 - 7= Not eligible
- C. Process- Follow up information on the purchasing and tagging process
- D. Discussion of asset management system- see attached information and quote.
- E. Adjourn.

Next Meeting Tentative May 3rd 12 pm

Definition of Funding Sources

1. Measure B Bond Proceeds

Can be used for instructional equipment or other types of equipment. NO warranties, maintenance agreements or operating expenses. Must be purchased at \$500 or more in value per item per IRS code and it has to meet the minimum 5 year life expectancy of the bond note. NO used equipment. NO repairs. NO Service Plans. Must be tied to a academic program, existing program of study approved for college. NO Library BOOK or Materials (case law precedent rendered 12-13-2016 articulating these items as supplies).

2. CDBG Block Grant for Deferred Maint / Library / and Instructional Equipment

Each year the college receives a block grant for funding. Each year the college determines the percentage of funding to go to each line item within the three categories. Dollars cannot be used for warranties, maintenance agreements or operating supplies. Dollars cannot be used for repairs but can be used to buy "used" equipment with certain qualifiers. Dollars can be used for library books without bidding, as library books are bid exempt per educational code.

3. AEBG Funding

Rarely used but for CTE, ECE, ESL and Basic Skills]

4. CTE Funding

Includes Strong Workforce and Perkins. Must be clearly occupational and have Advisory Board meetings. SW approved through SWAG applications

5. General Fund / Unrestricted fund

No restrictions. Must get allocated to your department. Must follow traditional bid guidelines.

6. Lottery Funding/Proceeds

The Lottery's mandate, as defined in the California State Lottery Act, is to provide supplemental funding to California public education at all levels. K-12 education, Community Colleges, the California State University, the University of California and other educational entities all benefit from Lottery proceeds. All segments of public schools receive the same per pupil funding level from the Lottery based on the average daily attendance of students in each school district. Some districts, especially smaller school districts and higher education, have used funds for computer labs, teacher workshops and science programs, as well as art and music programs.

Can be used for instructional operating supplies.

ALL FUNDING TYPES

Should be on your Program review, either full or mini review

Should be allocated by Instructional Equipment Committee and PRAC accordingly