



Institutional Equipment Meeting Agenda

5/03/2017 12 pm

AC217

- A. Complete resource allocation for all areas**
- B. Sources of funding: (See definitions attached)**
 - 1= Bond Measure B
 - 2= CDBG Block Grant/ IE
 - 3= AEBG (Adult Ed)..rarely used but for CTE, ECE, ESL and Basic Skills
 - 4= CTE
 - a. Strong Workforce
 - b. Perkins
 - 5= Unrestricted- General Funds
 - 6= Lottery- primarily for instructional supplies (which we don't allocate)
- C. Process**
 - 1. Review proposed revised process and timeline for PRAC approval
 - a. Start Program/ Review in Sept/Oct
 - b. – Equipment requests due by November
 - c. Development new timeline for IEC
 - i. Fall meetings to cover SW funds and planning
 - ii. Spring meetings to approve allocations
 - 2. Post allocation process
 - a. IE (CDBG) once approved by PRAC distributed by individual programs
 - b. CTE grants- distributed by Workforce
 - c. Bond funds- work with A/P Bond clerk
 - d. All equipment tagged through Asset Management software
- D. Presentation to PRAC tentatively 5/9 2:30 pm**
- E. Discuss a need for follow up meeting**
- F. Adjourn**

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Definition of Funding Sources

Lottery Funding/Proceeds

The Lottery's mandate, as defined in the California State Lottery Act, is to provide supplemental funding to California public education at all levels. K-12 education, Community College, the California State University, the University of California and other educational entities all benefit from Lottery proceeds.

All segments of public schools receive the same per pupil funding level from the Lottery based on the average daily attendance of students in each school district. Since 1980, Some districts, especially smaller school districts and higher education, have used funds for computer labs, teacher workshops and science programs, as well as art and music. Can be used for instructional operating supplies

CDBG Block Grant for Deferred Maint / Library / and Instructional Equipment

Each year the college receives a block grant for funding. Each year the college determines the percentage of funding to go to each line item within the three categories. Dollars cannot be used for warranties, maintenance agreements or operating supplies.

Dollars cannot be used for repairs but can be used to buy "used" equipment with certain qualifiers

Dollars can be used for library books without bidding, as library books are bid exempt per educational code

Measure B Bond Proceeds

Can be used for instructional equipment or other types of equipment

NO warranties, maintenance agreements or operating expenses

must be purchased at \$500 or more in value per item per IRS code and it has to meet the minimum 5 year life expectancy of the bond note

NO used equipment

NO repairs

NO Service Plans

Must be tied to a academic program, existing program of study approved for college

NO Library BOOK or Materials (case law precedent rendered 12-13-2016 articulating these items as supplies)

General Fund / Unrestricted fund

No restrictions

Must get allocated to your department

must follow traditional bid guidelines

AEBG Funding (Beth Pratt has more detail on this funding stream)

<http://aebg.cccco.edu/portals/1/docs/reporting/Allowable%20Uses%20Guide%20nk%20v5.pdf>

CTE Funding Includes Strong Workforce and Perkins

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Must be clearly occupational and have Advisory Board meetings. SW approved through SWAG applications

ALL FUNDING TYPES

Should be on your Program review, either full or mini review

Should be allocated by Instructional Equipment Committee and PRAC accordingly