

Learning Resources Center: Lease-Leaseback RFQ/RFP

The District is in the process of completing the Request for Qualifications (RFQ)/Request for Proposals (RFP) for the Learning Resource Center Lease-Leaseback contractor. It is expected that the RFQ/RFP is going to be ready for publication in early July 2020. We are seeking assistance from faculty, staff, students and community members in the selection. The contractor is an integral member of this project and will work closely with the District, the Measure B Program Manager, and Group 4 / HMC Architects to ensure we build a project that meets the District's needs, is delivered on time, and is within budget.

The selected contractor will be responsible for providing pre-construction services and construction for the project. These services will include but are not limited to:

- Working with the above-named team from the beginning of the design through construction closeout
- Reviewing drawings prepared by the architect for constructability
- Reviewing preliminary budgeting information and provide ongoing, up to date information on projects costs
- Providing expertise in value engineering when necessary
- Developing a reasonable construction schedule
- Bidding the approved construction drawings to various subcontractors monitoring and maintaining the site once the demolition phase of the LRC is complete (specifically stormwater prevention measures, and any other mitigating measures detailed in the approved EIR).

The review & selection committee will be made up of the following individuals:

- 3 Faculty Members appointed by the Faculty Senate
- 3 Classified Staff members appointed by the Classified Senate
- 3 Students selected by Student Activities & Advocacy
- 2 Public members selected by Dr. Coon
- 3 Administrators selected by VP Eldridge & VP Nelson
- Director of Capital Projects, Manager of Communication & Outreach & VP Nelson will manage the process

Participation in the committee will require the following commitments:

- Attend initial kickoff meeting via Zoom to review RFQ/RFP process & schedule
- Review the RFQ/RFP and any related Addendums
- Independently score all RFQ/RFPs received
- Attend a meeting via Zoom to evaluate the overall scores of the contractors. Scores will determine which firms will be selected for an interview.
- Attend interviews via Zoom of selected contractors and evaluate for final selection
- Recommend selected contractor to Dr. Coon for final approval by the Board of Trustees

RFQ/RFP Schedule:

- RFQ/RFP Published: July 2020
- Pre-Proposal Conference: July 2020
- RFQ/RFP Submission Deadline August 2020
- Interview Shortlisted Firms August 2020
- Selection of Firm September 2020
- Final Board Approval October 2020

If you have any questions regarding this process or any of the Committee's expected duties, please reach out to Isidro Farias, Director of Capital Projects, at ifarias@marin.edu or 925-639-8855.