

**May 11, 2017**

Academic Center, Room 303, KTD

Present: Christina Leimer; Eric Sitzenstatter, Darlene Baten, Monica Rudolph, Becky Brown, Patricia Seery, Kathy Joyner

Absent: David Wain Coon, Jonathan Eldridge, Lindsay Bacigalupi, Amy Diaz; Kelley Gaffney, Meg Pasquel, Mercedes Sosa Cordero, Paul Wilson, Maridel Barr, Sara McKinnon; Greg Nelson

Guests: Stacey Lince, Beth Patel

Christina Leimer chaired the meeting in the absence of Jonathan Eldridge and Greg Nelson.

1. **Agenda** –It was noted that Greg Nelson was not able to attend to provide an update on the Summer Projects for Measure B. The agenda was approved by consensus.
2. **Minutes** - The minutes of the April 13, 2017 meeting were approved by consensus.
3. **President's Report**

**Distance Education Plan**

Stacey Lince was present to provide information and answer questions about the College's Distance Education Plan. The plan has been reviewed with PRAC, the Academic Senate (a subcommittee of PRAC), and by ASCOM. The Classified Senate has not had a chance to review it. They will review the document and notify Cari if there are any questions or concerns. Given the level of review that has already occurred, and the educational nature of the plan, it was approved by consensus.

**Professional Development Plan**

Beth Patel was present to provide information on the updated Professional Development Plan. The plan has been reviewed with faculty, staff, administration and the professional development committee and updated to focus professional development training on four key areas over the next three years. The four areas are: Equity, diversity, and inclusion; Student Learning Outcomes; Leadership Development; and the creation of a Teaching and Learning Center. These areas will be the guide for flex programs and staff training opportunities. The plan was approved by consensus.

**Summer Projects Measure B** – There is information related to the summer projects and related facility closures on the Measure B website. There was a question about whether class scheduling has been included in the facility closure discussions, especially with respect to IVC. Kathy will contact Cari to confirm.

**4. Board Policies and Procedures**

**The following BP/APs were approved to move forward to the Board of Trustees:**

BP/AP 3845 Artwork Displays – Eric asked if this would apply to art in the ESCOM area. Kathy will check with the Advancement and Fine Arts departments.

AP 4020 Program and Curriculum Development. Becky will check with the Curriculum Committee to see if the 2-week lead time for submitting Community Ed courses to the Board is enough time for review.

BP/AP 5150 Extended Opportunity Programs and Services (10 + 1)

BP/AP 7120 Employment Recruitment (10 + 1). This policy has been through extensive review. In response to a question about the name of the appointing body for classified screening committee representatives, the classified senate will review the policy after it has been approved and if there are additional concerns with language will notify Human Resources.

**5. Chapter 2 Board Policies and Procedures**

The following BP/APs from Chapter 2 were presented as information.

BP 2200 Committees of the Board

BP/AP 2340 Agendas

BP 2350 Speakers

BP 2355 Decorum/Conduct

BP/AP 2360 Minutes

- 6. Board of Trustees Meeting** – Christina reviewed the study session items which will include discussion of BP 2725 Board Compensation and the Board Self-Evaluation survey questions. There will also be discussion on Measure B items, Sustainability and Outreach plans, Corte Madera Creek Flood Control, the Grand Jury Housing Report and nominating Dr. Coon for the ACCT CEO award. The CEO report will include a brief on accreditation and updates on the UMOJA program, Distance Education and the EEO plan. There will be a commendation resolution honoring student trustee Darlene Baten and resolutions for Classified School Employees Week and Asian Pacific Islander Month.

**6. Constituent Reports**

Student Senate – Darlene reported on a number of activities that have been well attended over the past month including the Closeline project, Earth Day, the Youth Connect event and the Club showcase event. She also stated that Amy was unable to

attend today but wanted to let everyone know that she has enjoyed serving on College Council this year.

Academic Senate – Becky reported the senate has been working on AP 5012 International Students with Jon Horinek and 4235 Credit by Exam. AP 7120 Employment Recruitment was approved today. Patricia noted that the senate is planning for the retiree gifts and will be holding an election for four seats that will become vacant.

Classified Senate –Monica reported that they are also working on the retiree gifts and the recognition luncheon awards. They are also holding an election and have six seats that will be available.

ESCOM – Eric’s report is attached.

7. Meeting Wrap-Up Items for follow-up or next agenda:

Wrap-up. This is the last meeting of the semester. Upcoming end of year events and activities were reviewed. Encouraged to complete the Physical Fitness Center Survey

8. Next Meeting – The next meeting is scheduled for September 14, 2017, 3:00 p.m.
9. Adjourn Meeting – Meeting was adjourned.

Approved: September 14, 2017

Community Education Update  
College Council Meeting May 11, 2017

Final Friday Afternoon Author Series Event, April 28: Phil Cousineau spoke about his book *The Art of Pilgrimage: The Seeker's Guide to Making Travel Sacred* in the College of Marin Library, Kentfield Campus, on Friday, April 28th to a crowd of over 70 students and community members. The free event was the last of three events this spring as part of the author series presented by ESCOM, Book Passage, the College of Marin Library, and Community Education.

Summer Quarter 2017: Community Education's summer quarter registration began Monday, May 8. Summer themed and summer only courses include Plein Air Painting, Travel Sketching, Summer Surfing Workshop, Intaglio Printmaking, Joy of Tennis (this summer at IVC), and Native Americans: Past, Present, and Future. In total, over 70 classes are being offered. ESCOM member, retired high school teacher, and local trivia master Howard Rachelson is teaching a new Community Education course this summer---Financial Literacy Basics for Students and Young Adults---designed to help high school students, college students, and young adults get money wise.

Haddie Scholarships: Thanks to the generosity of the Haddie fund, Community Education is continuing to offer \$50 Haddie Scholarships for adults age 55 and older with financial need in summer 2017. Over 150 Haddie Scholarships have been awarded in 2016-17.

ESCOM Report

ComEd and ESCOM offer over 100 courses about half are ESCOM Courses supported by the ESCOM Curriculum Committee.

ESCOM membership is about 1750. Gold Card program has been closed.

ESCOM currently supports 28 about half at IVC, half at KTD.