

September 14, 2017

Academic Center, Room 303, KTD

Present: David Wain Coon, Anne Pearson, Marian Mermel, Ismail Azam, Mercedes Sosa Cordero, Meg Pasquel, Becky Brown, Jonathan Eldridge, Greg Nelson, Christina Leimer; Lindsay Bacigalupi, Kathy Joyner

Absent: Patricia Seery, Kim Foulger, Hugo Guillen

1. **Agenda** –The agenda was revised to include BP 3600 Auxiliary Organizations which was inadvertently left off the agenda. The agenda was approved by consensus.
2. **Minutes** - The minutes of the May 11, 2017 meeting were approved by consensus.
3. **President's Report**
Members introduced themselves and Dr. Coon reviewed the committee charge. Meg asked that the composition description for faculty be changed to similar language as is used with the Classified Staff which defines Senate officers sitting on College Council. This request will be forwarded to the Governance Review Council.

College Hour

Vice President Eldridge reported on a recommendation from FLIT to institute a “College Hour” that would allow the campus to come together for various activities to be defined. It would be scheduled at a regular time and when classes are not in session. An ad hoc group is working on a proposal which will go through the governance review system.

Program Review

Vice President Eldridge also reported that the College is taking a hiatus from program review to revise the questions that are asked in that process and to help improve the resource allocation piece of the review system. A new program will be launched in the spring which will line up with the budget process. This will also go through the governance review system. Meg commented that the Academic Senate raised a question about privacy with the LUMI system. Review of access and proper fire walls will be in place to protect exposure.

Measure B Update

Vice President Nelson provided an update on projects that will be occurring over the spring and summer. Measure B projects include the ballfields, new maintenance and operations building, IVC Building 11 renovations, the organic farm and garden modifications, the Pomo remodel, the new Miwok/Aquatic Center, and the amphitheater. Upcoming non-bond projects include solar at both campuses and the

Jonas Center. The 30-day EIR review for the farm and maintenance building started today. Lot 5 by the LRC will be closed on Sunday so the lot can be graded and restriped to accommodate additional ADA parking spaces. This will improve access to the LRC. This project will result in a reduction of other spaces in that lot.

4. Board Policies and Procedures

BP 3600 Auxiliary organizations was provided for input. It has gone to the Board for a first reading in August and is required in anticipation of the switch of the College of Marin Foundation to an auxiliary organization of the District. Council members were provided with information about the review process for Board policies and procedures and there was discussion about how the process works. Members were also provided with details of revisions to policies and procedures that occurred over the summer related to Chapter 2 (Board of Trustees) and Chapter 6 (Business/Fiscal Affairs). Questions may be directed to Kathy.

5. Board of Trustees

Dr. Coon reviewed the study session items which included updates on the IVC Organic Farm and Garden, Measure B, and the Jonas Center. Other items of discussion will include Board Goals, authorization for a housing feasibility study and the Bolinas Marine Lab. Dr. Coon noted that the Bolinas discussion is related to the facility itself and not the Biology program. Dr. Coon reviewed the remainder of the meeting agenda including consent items and action items. The meeting will be held at the IVC campus.

6. Constituent Reports

Academic Senate – Meg reported that the Academic senate was reviewing internal processes and was working with Ryan Byrne on “Grades First” which automatically sends progress reports. She noted some concerns with how students are directed related to academic issues rather than behavioral. It was perceived that Com Cares was not for academic issues. It was noted that COM Cares and SARS will go away when the new program is fully implemented. Meg is also working on a letter to all faculty to encourage participation on committees and is hoping to develop a vetted list to use to fill committee vacancies as they occur.

ESCOM – A copy of the ESCOM report is attached to the minutes.

ASCOM – Mercedes reported that she working on reestablishing the inter-club council to encourage clubs to work together and to institute a more formal system that will encourage an earlier start of club activities. A club day is scheduled for September 26.

Ismail briefed the group on welcome week, the DACA open space activity, constitution day and club day. He hopes to get students more involved in the campus community.

Classified Senate – Lindsay reported that they have elected 6 new senators and she is the Classified Senate President. Welcome back events for classified are planned at both campuses and planning for the annual Halloween party scheduled on October 31 has started.

7. Meeting Wrap Up
8. Meeting Schedule – The next meeting is scheduled for September 14, 2017, 3:00 p.m.
9. Adjourn Meeting – Meeting was adjourned.

ESCOM Report:

1. Introduce Anne Pearson new ESCOM President
2. The ESCOM Journal for the time being will not continue. The Council is developing a website for getting the ESCOM News out to our members.
3. The Mini-Med School is scheduled for January 20, 2018 and January 27, 2018.
4. ESCOM will participate in the Senior Fair on October 25th.
5. ESCOM currently has 1533 members
6. Presently ESCOM has 30 clubs offered to its members.
7. ESCOM members Jim and Gini Moore attended the California Commission on Aging. They connected with Len Pullen, the Director of Health and Human Services, Aging and Adult Services. Mr. Pullen is interested in learning more about ESCOM and what the College of Marin offers for seniors. Carol Hildebrand will connect with Mr. Pullen.