

**Professional Development Committee Minutes**

**October 24, 2017**

**3:30 – 4:30p.m. AC 303**

**Present:** Shook Chung, Carol Hernandez, Tonya Hersch, Stacey Lince, Gina Longo, Nicole Oldendick, Beth Patel, James Stopher

**Absent:** Connie Lehua, Javier Urena

**Beth Patel led the meeting.**

**Agenda Review**

Agenda approved.

**Minutes**

Minutes from September 26, 2017 and October 10, 2017 meeting were approved.

**Equity Summit Debrief Cont'd**

- Reviewed draft response from PDC to 3 negative letters from staff.
  - Beth will revise the letter per PDC Comments by shortening it& adding bullet points.
- Beth contacted Kyle Hull, 3CSN Coordinator to give feedback on the presenters & relay our disappointment at their lack of preparation.
- Beth will follow up with Paula, 3CSN Equity presenter, to get the attendee feedback.
- Nicole reported that the percentage breakdown for attendees was: 60%classified staff, 30% faculty, and 10% managers.

**Future Equity/Professional Development Plan**

**Going forward:**

- Teambuilding: Once a month invite different departments to meetings.
- Stormy Miller, Becky Reetz, Christopher Yang will join next meeting to give input about future plans for Equity events.
- Equity issues with staff were discussed as an area of focus for future plans:
  - Fostering equity for peers.
  - Classified professionals shadowing each other was suggested.
  - Sensitivity to all when communicating: Example: recent COMALL Email invitation for LGBTQ employees only to cocktail party at private home.

**New Building: Teaching Center**

- Plan should include human capital: Dedicated Professional Development Staff.

**PRIE Survey/Strategic Plan Indicator**

- Nicole discussed timing of the Diversity Survey.

**Upcoming Professional Development Event: Faculty Oriented**

- 3CSN: Habits of the Mind Workshop on November 3<sup>rd</sup>.

**Website Review deferred to next meeting.**

**Adjourn.**