

Minutes: May 8, 2018

3:30 – 4:30 p.m. AC 303

Present: Shook Chung, Carol Hernandez, Tonya Hersch, Connie Lehua, Stacey Lince, Gina Longo, Nicole Oldendick, Beth Patel, James Stopher, Javier Urena

Beth Patel led the meeting.

Agenda Review

Today's agenda approved.

Minutes

Minutes from April 24 meeting approved.

Classified Staff PD Funding Request

- Funding request for Brier Welch was approved up to \$500.

Appreciation Luncheon-Thursday, May 24th

Prior to the Event:

- Gina will order updated posters & thank you cards through Storefront
- Nicole Cruz will send out invitation & reminder emails
- Beth will enter a School Dude for set-up & contact Annie Ricciuti to request that Gabe Lambert pick-up balloons.
- Beth & Gina will do a quality check & count on decorations/supplies in SMN storage.
- Shook will print out the RSVP's for check-in
- Beth will contact Academic Senate re: retiree reception

Day of:

- Setup crew at 10am: Tonya, Gina, Stacey, and Beth after her final ends at 11am.

Cornerstone PD software pilot update

- I.T. is working on Customer Services Links, link to Lynda.com & integration with Banner to transfer data seamlessly.
- Data needs to be cleaned up prior to transfer.
- Single sign on to make the process transparent to end users would be ideal.
- Flex reporting, event calendar, tracking & RSVP for flex activities will be online.

PDC Name Change to Professional Learning Committee

- Recommendation to PRAC

PD Survey

- Will go out to DL next week.
- Questions about whether constituents liked past events and what they would like to see in the future.

Requests for Proposals for fall flex

- Beth has already received some.
- Emphasis is on Guided Pathways, community building, and Equity & fewer, more focused sessions.

PDC Website Redesign

- Beth & Shook met to discuss the redesign of the PDC site incorporating the results of the review.

Adjourn.