

Agenda: August 28, 2018

3:30 – 4:30p.m. AC 303

Members: Shook Chung, Carol Hernandez, Tonya Hersch, Connie Lehua, Stacey Lince, Ron Owen, Beth Patel, James Stopher, Javier Urena

Resource: Gina Longo, Connie Siegenthaler

Beth Patel will lead the meeting.

- Approve minutes
- Approve agenda
- Welcome new members
- Request for Classified Staff Development Funds: Julian Solis
- Review Participatory Governance Digest (can you attach p. 14 (PDC summary) of the doc below
- New name - Professional Learning Committee
- Goals for the year
- Flex Week Recap
- Cornerstone Learning Management System - Update
- Classified Staff Professional Development Day- Oct. 12

Charge

The Professional Learning Committee operates as a subcommittee of the Planning and Resource Allocation Committee. The PLC is responsible for overseeing professional development planning, programs and evaluation in support of the College Mission, institutional plans and initiatives, accreditation and legal requirements. The committee will utilize the resources and expertise of the Organizational Development and Planning Department, Human Resources, Campus Police and other departments as appropriate.

Responsibilities

- Develop a professional learning plan consistent with the College Mission, Educational Master Plan, other institutional plans, accreditation standards and legal requirements.
- Set directions and make recommendations for professional learning activities to meet the needs of College employees.
- Establish guidelines and procedures for professional learning activity proposals.
- Evaluate the effectiveness of professional learning and make recommendations for improvement.
- Establish appropriate timelines to complete tasks and make recommendations.