

Minutes: November 13, 2018

3:30 – 4:30 p.m. AC 303

Present: Shook Chung, Tonya Hersch, Connie Lehua, Stacey Lince, Gina Longo, Ron Owen, Beth Patel, Connie Siegenthaler, James Stopher, Javier Urena

Absent: Carol Hernandez, Fitry Rahmadiany,

Beth Patel led the meeting.

Agenda Review

Today's agenda approved.

Minutes

Minutes from October 9 meeting approved.

Requests for Professional Development Funds - 3 Requests:

- Karen McSween
- Oksana Pensabene
- Valerie Marckwordt

All 3 were approved.

Classified Professional Learning Day – Debrief

- Overall very positive feedback.
- Food received rave reviews – discussed adding a very light breakfast or coffee/tea service for the next one.
- Day went smoothly
- There was a good blend between fun & informative.
- Emergency Preparedness Kits, Fitness Center & Kindness Rocks had high turnouts.
- 61 out of 91 attendees used ProLearning to RSVP.
- The spring date is set for Friday, March 22.

BP/AP Review-Continued

- Still need to replace “professional development” with “professional learning”.
- Revise wording to include all employees. Current wording is faculty oriented.
- Need to determine Office of Responsibility for PLC. Does it fall under the purview of PRIE or HR? Beth will meet with Christina Leimer, Nekoda Harris & President Coon to make the determination (also who will lead PL when Beth is on sabbatical)
- Continue review next meeting.

Flex 2019 - Planning and Focus

- Call for proposals has been sent.

- Discussed changing convocation to 9-11, in order to hold a Wellness/Benefits Fair 11-12 with coffee & food as an incentive for employees to stay through the whole event.
- No speaker has been chosen yet.
- Continue this discussion next meeting.

Adjourn.