

**Minutes: November 27, 2018**

**3:30 – 4:30 p.m. AC 303**

**Present:** Carol Hernandez, Connie Lehua, Gina Longo, Beth Patel, Javier Urena

**Absent:** Shook Chung, Tonya Hersch, Stacey Lince, Ron Owen, Fitry Rahmadianty, Connie Siegenthaler, James Stopher

**Beth Patel led the meeting.**

**Agenda Review**

Today's agenda approved.

**Minutes**

Minutes from November 13th meeting were approved.

**BP/AP Review-Continued**

- Need to check with Kathy Joyner and Nicole Cruz regarding when to use "College" vs. "District".

**Flex 2019 - Planning and Focus**

- Stacey met with Cari Torres-Benavides and Dr. Coon regarding creating a homepage, new faculty orientation, and Canvas training.
- The deadline for Flex proposals is December 1 & information should be sent to Shook by December 10.
- Wellness Fair to follow Convocation.