

Minutes February 12, 2019

3:30 – 4:30p.m. AC 303

Present: Shook Chung, Stacey Lince, Ron Owen – via Zoom, Beth Patel, Connie Siegenthaler, James Stopher, Javier Urena

Absent: Carol Hernandez, Tonya Hersch, Connie Lehua, Gina Longo,

Beth Patel led the meeting.

Agenda Review

Today's agenda was approved with the deletion of BP/AP Review

Minutes

Minutes from November 13th meeting were approved with the change in the Flex 2019 notes of a reference to Stacey to Beth who had a meeting with Cari Torres-Benavides and Dr. Coon. Also, a note that while we had planned to have a Wellness Fair following Spring Convocation, that was replaced with a post-convocation session for faculty with Joe Feldman, our keynote speaker and author of *Grading for Equity*.

Classified Staff Professional Learning Day - March 22

The group brainstormed some topics including creativity, inspiration, and self-care/wellness. Ideas include yoga on the lawn, sand volleyball, introduction to the gym, tech instruction (with Andy and Jon), asking people to perform (e.g. Mike Klein and his band), something from Good Earth such as essential oils, and a staff panel. Beth will send out a request for proposals. Connie S. will contact Ryan, Andy, and Jon, and will contact Classified Senate about the event.

ProLearning Update

All of the Spring Flex activities were uploaded to ProLearning and faculty and staff are continuing to learn how to access the system. With the ProLearning, faculty will no longer need to complete a separate Flex Verification Form. In the future, we hope to take advantage of the communications and community-building aspects. Everyone in the PLC was sent an invitation in the fall to join a PLC team. Beth will resend that invite. Beth, Stacey, and Dong met with representatives from the Vision Success Center to begin work on some institutional objectives and learning initiatives for the system.

4CSD Conference

Beth and Stacey will attend the 4CSD conference in Claremont, CA from March 6-8.

PLC 2019-20

Beth will be on sabbatical for 2019-2020 and has been talking with Cari, Jon, and David about plans for someone to take over her Flex duties.

Strategic Plan

The Educational Master Plan and Strategic Plan are being worked on this semester. We need to identify areas of professional learning for faculty and staff.

Adjourn