

Minutes: March 12, 2019

3:30 – 4:30 p.m. AC 303

Present: Shook Chung, Luc Citroen, Carol Hernandez, Tonya Hersch, Stacey Lince, Gina Longo, Beth Patel, Connie Siegenthaler, Javier Urena

Absent: Connie Lehua, Ron Owen, James Stopher

Beth Patel led the meeting.

Agenda Review

Today's agenda approved.

Minutes

Minutes from March 5th meeting were approved.

Welcome New Member

- Luc Citroen joined PLC as student representative.

Classified Staff Development Funding Requests

- Teresa (Tea) Perales: National Conference on Race & Ethnicity (NCORE) in Portland. Approved for \$500.
- Alexander Jones: National Association of Colleges and Employers (NACE) Conference in Florida. Approved for \$500.
- Marixa Barnett, Gina Longo, Ruby Reyes: California Association of Community College Registrars and Admissions Officers (CACCRAO) Conference in San Diego. Tentatively approved for \$500 each pending Jon Horinek's signature approval.

Update from 4CSD Conference-Good News

- Beth and Stacey attended the conference last week & reported that the State has allocated one-time funding for Classified Employee Professional Development for School Employees including Community Colleges. It is based on FTE's, therefore COM will receive \$32,697.
- Will send link to 4CSD Flex Teaching & Learning Center.

Classified Professional Learning Day Planning - March 22 Final Details.

Marketing:

- Marketing design work materials are done.
- Beth will request Nicole Cruz send reminder email

Logistics:

- **Connie S.:**

- Rooms are booked, except need PE 60 for Yoga
- School Dude for chairs for FH 120 approximately 115-120
- Confirm that cafeteria has enough chairs
- Mic for Speakers.

Registration Sign-in Friday Morning:

- Tonya, Shook, Connie S. will arrive by 8:45
- Shook will bring the sandwich board with posters for registration/opening session.
- Registration Sign-in Sheet.
- Name Tags.

Lunch

- Shook will make cards for tables with multiple questions to start table conversations such as: How do you engage in the COM community? How do you become a Change Agent? Importance of engaging in COM Community etc.

District Directed Call for Professional Learning Faculty Facilitator

- Beth is taking a sabbatical.

Next meeting:

- PLC planning for next year
- Debriefing CPLD
- 4CSD

Adjourn