

Professional Learning Committee

September 13, 2022

3:30-4:30 p.p.

Zoom

Present: Cara Kreit, Mary Kesler, Stacy Lince, Tea Perales, Allyson Martinez, Sally Wong, Tonya Hersch, Gina Longo, Danila Musante, Connie Lehua, Carol Hernandez

Absent: Shook Chung, Cari Torres-Benavides

- **Agenda** - Agenda approved for the current meeting with one addition of funding request
- **Minutes** - Minutes approved for 9/13/22
- Introductions and review of committee charge
- Discussion of location of meeting: should we continue to meet on Zoom or in person? Interest in meeting in person. Cara will reserve AC 303 for in-person and do Hybrid Zoom, returning to original format for PLC.
- Request for Funds – Kathleen Antokhin’s request approved
- ProLearning: Reporting 2.0, - Discussed problems with new reporting system. Problems with Dashboards which allow faculty to see how many hours they have completed. Cornerstone is working on the fix for this. Emphasizing to faculty that system for recording hours is accurate but only Dashboard view for faculty is not accurate.
- Interest in building and assigning COM Online Trainings for different purposes at COM is increasing. Discussion regarding if content that is uploaded should be vetted and by whom. PLC should have some screening process for training that is approved. Agreement that we need realistic process for vetting and approval. Suggestion to organize meeting with Nicky, Cari, IT (Burton, Dong, Patrick). What is the PLC’s role? Agreement that PLC should have some role in this process. Additionally, there is request for improved how-to for ProLearning, particularly for facilitators, and Cara plans to create how-to videos.
- Feedback on Dual Delivery of sessions during Flex Week – waiting for more feedback from presenters/attendees. Agreement to table until next meeting
- Land Acknowledgement: IDEA update from Tea; Tea will add Land Acknowledgement discussion to IDEA agenda. Tea shared Land Acknowledgement wording. Brainstorming around training regarding understanding this Land Acknowledgement. Need training on the broad concept and Marin County in particular. Will report back after IDEA meeting.

- Started planning for this year for Classified PL. Today: Look back at last year.
 - online trainings were lightly attended in spring.
 - Classified Professional Learning is in Strategic Plan under EQ Goal 2 (Classified leadership development). EEO advisory committee will be discussing this early fall to make plans.
 - Professional Learning Survey from 2022 discussed. Interest in Team Building, Leadership Training, Tech. Although some can be turned off by “Team Building”. Art activity in the past was enjoyed as means for indirect team building and building community.
 - Format: Discussion about content and would it be hybrid. Having some in-person would be great as community building, and consensus was to move in this direction. Individual lunches are nice to take away and having an outdoor eating option – adding a note in advertising that meals are boxed and can be taken away would encourage more to stay for lunch. Consider scheduling when it’s not such a busy time.
 - Next step is outreach to various groups for input on content and format. Request to invite Umoja, Maridel, Keli from CSEA, SEIU reps to next PLC meeting to give input on learning topics. Connie will invite feedback from SEIU via email.

Adjourn

Next PLC meeting is scheduled for September 27