

**Professional Learning Committee**

**September 5, 2023**

**3:30-4:30 pm**

**AC 303 and Zoom**

**Present:** Cara Kreit, Tonya Hersch, Danila Musante, Shook Chung, Sally Wong, Allyson Martinez, Stacey Lince, Mary Kesler

**Absent:** Tshiamo (Te-Amo) Tshabalala, Teresa Perales, Patricia France, Cari Torres-Benavides, Connie Lehua

- **Agenda** - Agenda approved
- **Minutes** - Minutes approved for 8/22/23
- **Classified PL funding:** Lilyana Huijon increased from \$115 to \$140
- **Follow-up on discussion from last meeting:**
  - Cara reported to Academic Senate about low faculty attendance at Flex Week and Equity in Mental Health Symposium.
  - Hiring of new half-time Classified Professional Learning position is moving forward
- **Classified Professional Learning Day planning**
  - Looking ahead for October 11 at IVC
  - Review draft program
    - Suggestion to build in fun during the day, not just at the end
    - Suggestion of scavenger hunt, or contest if you attend sessions with prizes
    - Add to art, more movement at Round 3 ie: yoga, exercise
    - Discussion of ice breaker activity: building something as a group (suggestion to not use food for this activity), personality bingo, other ideas
    - Department tabling: discussion of having departments at tables during Opening Session (outside)
      - Suggestion that Management should tap who is the representative for department tables
      - Mary will put together a list of non-student departments (via org chart)
      - Sally will provide Student Services depts.
      - Scavenger hunt organizer – Sally Wong
    - Conflict management topic discussed for 2<sup>nd</sup> session- who can lead? Suggestion of Sadika or Stormy (COM care).

- Other title suggestions besides Conflict Management: Seeking better understanding, practicing compassion, managing difficult conversations.
  - Disaster response – session high priority in PL survey, and also heard from managers about this, so Cara will reach out to Greg.
- Next Steps: continue identifying sessions, facilitators and room reservations
- Next meeting is September 19
- Future items: January Flex Week, PL Funding Request cap
- Meeting adjourned