

Professional Learning Committee

October 10, 2023

3:30-4:30 pm

Zoom

Present: Cara Kreit, Tshiamo (Te-Amo) Tshabalala, Teresa Perales, Patricia France, Stacey Lince, Mary Kesler, Danila Musante, Sally Wong

Absent: Cari Torres-Benavides, Connie Lehua, Tonya Hersch, Shook Chung, Allyson Martinez

- **Agenda** - Agenda approved
- **Minutes** - Minutes approved for 9/19/23
- **Classified PL funding:** Mary Kesler \$500 approved
- **Final Classified Professional Learning Day planning**
 - Update on Interpreters: there will be translators
 - Call for volunteers
 - Tonya will be there to help distribute programs, Bingo cards, pens
 - Sally will arrive as soon as possible
 - Finalizing Bingo game details
 - Volunteer walkers to walk attendees up to the sessions.
 - Sally walking to Bldg. 5
 - Tonya to Bldg. 27
 - Carol to farm
 - Mary to stay at Jonas for Disaster Preparedness
 - Sally will help Mary with planting
 - Closing session: gratitude and what inspired you today? And gallery walk and swag prizes
 - Sending the Feedback survey email out to everyone after the event.
 - Using Google Translate to translate docs out.
 - Nicole Cruz will announce that people can record a video tribute for Dr. Coon after the event 3pm.
 - Classified Staff that attend CPL Day do not need to return to work after 3
 - More departments need more advance notice. Discussion about if this is the best time of year to have a CPL Day. Difficult for departments that serve students – not everyone is able to participate, particularly during midterm week. Fridays were suggested, but many classified staff don't work on Friday or work remotely.
 - Perhaps more communication would help – identify services students will most be utilizing and get word out to staff AND faculty.

- Perhaps a combination of hybrid and in-person – have lunch at both campuses.
- Some feedback that CPL Day be on Kentfield campus; most staff is at Kentfield.
- James Dunn theater as alternative large gathering space due to impacted campus due to construction in fall
- Learning as we go after pivoting back from pandemic.

Kathleen Smyth put forward an AI presenter for next year Convocation. Cara will reach out and find out the cost, etc of this speaker. Chat GPT could be a good subject for both faculty and staff and administrators. Both positive and the negatives.

There will be a presentation/watch party all about AI policies. October 26th from 3 – 5pm.

- Future items:
 - January Flex Week
 - PL Funding Request cap
- Next meeting is 10/24/23
- Meeting adjourned