

**Professional Learning Committee**

**February 27, 2024**

**3:30-4:30 pm**

**AC 303 and Zoom**

**Present:** Cara Kreit, Mary Kesler, Allyson Martinez, Danila Musante, Teresa Perales, Sally Wong, Stacey Lince, Tonya Hersch, Tshiamo (Te-Amo) Tshabalala, Shook Chung

**Absent:** Connie Lehua, Cari Torres-Benavides, Carol Hernandez, Patricia France,

- **Agenda** - Agenda approved
- **Minutes** – 2/13/24 Minutes approved
- **Committee Updates:**
  - Suggestion that PLC could do a session in navigating discussions through an equity lens at committee meetings. PLC does a great job of making everyone's voice heard and advancing equity work at the college.
  - Open forum 11am- 12pm on March 7<sup>th</sup> for visiting Accreditation team.
- **Classified PL funding requests:** none today
- **Caring Campus update**
  - Jonathan and Nikki were supportive of moving ahead; funding available.
  - Presented that Classified Senate and PLC is in favor
  - Next step, get union leaders (CSEA & SEIU) to agree.
  - Questions about timeline – when to start, how long?
  - Culturally Responsive Pedagogy is currently happening with faculty – so not a District priority to fund the Caring Campus faculty program. Consider later?
- **Accessibility/PLC Support (Stacey)**
  - Universal Designs of Learning (UDL) is not enough
  - Accessibility is not discussed enough and it is the law that we make our materials accessible
  - Digital Accessibility workgroup exists at COM (IT, web, design etc) to focus on accessibility, and PLC can help to support college-wide efforts COM via professional learning opportunities
  - PLC can help provide training
    - Suggestion to add Accessibility to recommendation for Flex proposals
    - Trainings will be coming through Chancellors Office, etc.

- Suggestion to require accessibility training for those who have editing privilege on website
  - Certain mandated trainings could be institutionalized into Flex Week and offered with frequency.
- **Employee Appreciation Luncheon**
  - Usually offered during finals week – this would be Wednesday, May 22<sup>nd</sup>. Turnout was higher on a Wed. than the previous on Thursday
  - Approval for same location and with shade options.
  - Call to align the lunch more with professional learning.
  - Suggestion for PLC to award great presenters/sessions.
- **Classified Professional Learning Day**
  - Recap of overall structure, theme
  - Finalize sessions and next steps
    - ◆ Financial planning session – Living off your paycheck
    - ◆ Approval of sessions
    - ◆ OK to have repeat from the last CPL Day.
    - ◆ Career Advancement will focus on What is Your Why. Edit wording to reflect new content/focus.
    - ◆ Edit down wording of conflict resolution session
  - Opening session ideas
    - ◆ What are we doing well? Appreciative Inquiry to keep it positive.
    - ◆ Focus should be on moving forward
    - ◆ Digging deeper in the data/info that was contributed at Convocation
    - ◆ Accountability – tired of the brainstorming
      - Innovative and new
      - How are we celebrating wins?
      - Need to see action
- Next meeting is 3/12/24
- Meeting adjourned