

**Professional Learning Committee**

**April 9, 2024**

**3:30-4:30 pm**

**AC 229 and Zoom**

**Present:** Cara Kreit, Mary Kesler, Allyson Martinez, Sally Wong, Tonya Hersch, Shook Chung, Teresa Perales, Danila Musante, Stacey Lince, Tshiamo (Te-Amo) Tshabalala

**Absent:** Connie Lehua, Cari Torres-Benavides, Carol Hernandez, Patricia France

- **Agenda** - Agenda approved
- **Minutes** – 03/26/24 Minutes approved
- **Committee Updates / Appreciative Inquiry**
- **Funding Requests** – none today
  - Agreement to send out email reminder to use remaining funds (Last Chance!)
  - Event must be before end of Academic Year – June 30
  - Status of increase to \$1000? Cara will check with Mia
  - Can it be used to pay membership fee to an organization related to employees' job? Cara will check with Mia
- **Updates on professional learning:**
  - API Higher Education Conference: new attendees from COM
  - Student Leadership retreat –almost 40 students attended.
    - Pilot program
    - Post survey – students reported a greater sense of belonging.
    - Next time they may require student application.
    - Suggestion to do this type of conference for Classified Staff.
  - Professional Learning Survey
    - Discussion of how best to get feedback and future planning.
    - Decision not to do the spring survey this year.
    - Get feedback directly after events.
  - Faculty Flex hours reminders are going out now.
    - More faculty have completed their hours at this point than usual.
    - List of names of non-completers goes to UPM President & Vice President at conclusion of semester.
    - Plan to reach out to Mia earlier regarding part-timer non-completers.
  - New Faculty lunch – May 1<sup>st</sup>
    - 25 people have RSVPed

- Getting feedback from New Faculty about the last 2 semesters
- Suggestion to give New Faculty training on how students register
- What information do they need and are not getting? Or that they wished they got?
- Caring Campus
  - Goal to start in the summer, then launch in the fall
  - Still waiting for funding from the Chancellor's Office.
  - Suggestion to meet with Alyssa Humphreys- CPL Coordinator
- **Employee Appreciation Lunch** - May 22 at noon
  - Theme: Celebrating our COMmunity
  - Suggest that Celebration of Successes is of the employees and community, not the institution.
  - Ask questions of employees before, display answers at the luncheon. Share some stories during the lunch- the rest online to view:
    - What are you proud of from this past year?
    - Who/what at COM inspired you this past year?
  - 2025 Centennial Theme is Honoring Our Past, Defining Our Future – may be inspiration for Convocation (appreciation of our past and past accomplishments). Next year we are defining future with EMP.
- **Professional Learning Center / PL Committee connection – next time; strong initial feeling from committee to be very involved in PL Center work, not just event planning.**
- Next meeting is 4/23/24
- Meeting adjourned