

**Professional Learning Committee Meeting**

**August 20, 2024**

**3:30-4:30 pm**

**AC 303 and Zoom**

**Present:** Cara Kreit, Mary Kesler, Alyssa Graff, Stacey Lince, Tonya Hersch, Allyson Martinez, Teresa Perales, Patricia France, Danila Musante, Shook Chung

**Absent:** Cari Torres-Benavides, Carol Hernandez, Sally Wong

- **Agenda** - Agenda approved
- **Minutes** – approval of 5/21/24 deferred to next meeting
- **Introductions and committee charge / makeup:**
  - Alyssa Graff approved be the new Co-Chair of PLC with Cara Kreit
- **Funding Requests** – 3 approved: Shook Chung, Malaika Smith, Mike Klein
- **Flex Week & Pre-Flex Week Debrief**
  - Overall positive feedback for Flex Week
  - Many Zoom sessions had large attendance
  - Convocation:
    - Updates from the departments felt celebratory
    - Positive feedback for Keynote Speaker: Sonya Christian; although regret that her time was cut short
    - Breakout session discussion: comment that it is difficult to get audience to focus on announcements afterwards, perhaps make announcements before breakout
  - High turnout to Brave Spaces – discussion of importance of adding pronouns to Zoom name and sharing gender pronouns in meetings. PLC are leaders in prof learning and it is important to model this practice in our committee work promoting gender inclusivity. There is work needed to ensure this is part of broader campus culture.
    - Problem with not being able to add pronouns to Zoom name
    - Tea will look into how to do it
    - Remind CPL presenters to use pronouns
    - Also add to signature line in emails
  - Health & Wellness fair was well organized, raffle was a success, chair massage was a great new addition

- Suggestion to have some food for non-faculty up at IVC for those who need to stay. Some snacks were available at H&W fair. Check with President about options for food for staff and administrators that need to stay for dept meetings.
- **Classified Professional Learning Day (Sept. 18)**
  - Alyssa shared draft schedule of sessions for CPL Day that were suggested during the summer work group
    - Share Your Voice facilitator suggestions (Classified Professionals): Hugo Guillen, Julian Solis (started as Classified and does a lot of public speaking), Monica Applegate, Diamond Alexander, Nicole Cruz
    - Suggestion to ask Classified Staff to lead sessions
    - Make sure the titles are accessible to all
    - Consider scheduling Sharing your Voice so everyone can attend
    - Theme: CPL Day: Empowering Ourselves and Each Other
- Next meeting is September 10
- Meeting adjourned