


**Professional Learning Committee Meeting**  
**September 10, 2024**  
**3:30-4:30 pm**  
**AC 303 and Zoom**

**Present:** Cara Kreit, Mary Kesler, Alyssa Graff, Allyson Martinez, Patricia France, Shawna Callahan, Holley Shafer, Nikki Harris, Danila Musante, Sally Wong

**Absent:** Cari Torres-Benavides, Stacey Lince, Shook Chung, Teresa Perales, Lauren Servais

- **Agenda** - Agenda approved
- **Minutes** – approval of 5/21/24 minutes and 8/20/24 minutes approved
- **Introductions:** new members Nekoda Harris, Shawna Callahan, Holley Shafer, Lauren Servais (not present)
- **Funding Requests**
  - Mary Kesler \$500, Zachary Rowson \$500 approved
- **Appreciative Inquiry in Professional Learning:**
  - Caring Campus Update from Alyssa Graff
  - Educational Master Plan/Strategic Plan development – Holley Shafer update on 4 Forums for organizational priorities:
    - Forum Sept. 30 & Oct. 7: COM is the Best place to learn for all
    - Forum Nov. 4: COM is a Catalyst for Community Change
    - Forum Dec. 2: Make COM a great place to work
  - September is Suicide Prevention month
    - Agreement to publicize Suicide Prevention month along with Equity in Mental Health. Cara will forward to Jonathan Eldridge or Nicole Cruz
- **Classified Professional Learning Day (Sept. 18)**
  - Review of CPL Day schedule
  - Discussion about how Caring Campus will be introduced at CPL Day during the Welcome session. Suggestion of a video or fun introduction 
- **Professional Learning Spotlight**
  - Update from Patty France on FDIP Faculty Diversity Internship Program
    - Recruiting interns
    - Advertise at job fairs

- There are marketing materials and stickers to share out
- Part of the EEO plan
- Several interns have been hired at COM and other colleges
  
- Equity in Mental Health Symposium 2024 – October 16-17 at IVC. Update from Danila and Patty:
  - Open to the public and COM faculty, staff and students
  - It is free
  - Come for the whole day or just a session or two
  - Experts in the field are speakers and there are COM speakers
  - Drawing students as well
  - Marketing within COM: send out COM all email
  - Suggestion to have a shuttle to IVC from Kentfield
  - Marketing beyond COM as well
  
- Next meeting is September 24
- Meeting adjourned