

**Professional Learning Committee Meeting**

**November 26, 2024**

**3:30 - 4:30 pm**

**AC 303 and Zoom**

**Present:** Cara Kreit, Patricia France, Holley Shafer, Stacey Lince, Mary Kesler, Alyssa Graff, Shawna Callahan, Lauren Servais, Teresa Perales, Danila Musante, Shook Chung,

**Absent:** Cari Torres-Benavides, Sally Wong, Nikki Harris, Allyson Martinez

- **Agenda** - Agenda approved
- **Minutes** – 11/12/24 minutes approved
- **Appreciative Inquiry in Professional Learning**
- **Funding Requests:**
  - Nequeshe Dyer – \$500 approved
  - Fernando Vargas – \$300 approved
- **Community agreements**
  - Community Agreements: discussion of adopting for committee and use in facilitators toolkits, utilizing and modelling them in PLC (Sensory & Diangelo). Collaborating w/ IDEA Committee.
- **Professional Learning Spotlight**
  - Classified Leadership Program overview – Alyssa Graff
    - ◆ PLC can assist with the equity-based rubric for the application process
    - ◆ Leadership Program will be held in June 2025
- **Flex Week January 13-17**
  - Recap of last meeting's discussions
  - Cultivating sessions to match criteria
    - ◆ Equity based: What do we hope to see in the classroom: how to cultivate critical inquiry, show up as vulnerable learners, have fun, community. Sessions that model for instructors' anti-racist environments and the activities that can be done to create these spaces. Have instructors experience these in sessions.

- ◆ Recommendation: Add a question on Flex proposal form to name the types of activities that will be used (away from assumption that lecture-style is the norm)
- ◆ Session on “How to design a Flex session” - other ways to engage your audience
- ◆ Faculty and staff need support: thinking about what kind of supports people need
- ◆ Help and guidance with what changes will happen in the spring for the classroom
- ◆ Forum for people to come and talk about what they need: brainstorming ideas
- ◆ What does Professional Learning mean? Support is also a part of learning.
- ◆ Suggestion to bring in Courageous Conversations
- ◆ How to Indigenize curriculum
- Scheduling priorities, theme, & Flex proposal review
  - ◆ Flex proposals due next Friday, December 6
  - ◆ Convocation theme (President): Living Our COM Values
    - Suggestion for Jonathan to share what COM’s plan is for positioning ourselves and institution.
    - Name what vulnerable populations may be feeling (am I safe?)
    - IDEA committee list of outside speaker names – Tea will share list with Cara
    - Focus on one key message – what are we here for? Connect to mission of College.
- **Holley Shafer – PRIE & EPC**
  - Plan 2030 Goals – Professional Learning
    - ◆ Make COM a Great Place to Learn
    - ◆ Leverage the resources of the TLC
    - ◆ PLC Suggestion: Name equity directly in goals and action steps related to instructional professional learning.
    - ◆ Holley will be back on the next meeting agenda
- Next meeting is Tuesday, December 10
- Meeting adjourned