

## **Professional Learning Committee (PLC)**

### **MEETING MINUTES**

**April 8, 2025**

**3:30 - 4:30 pm**

**AC 303 and Zoom**

**Present:** Cara Kreit, Stacey Lince, Mary Kesler, Alyssa Graff, Holley Shafer, Danila Musante, Sally Wong, Lauren Servais, Teresa Perales, Allyson Martinez

**Absent:** Cari Torres-Benavides, Nikki Harris, Shawna Callahan

**Agenda** - Agenda approved

**Minutes** – 3/25/25 minutes approved

#### **Appreciative Inquiry and Announcements**

- Classified Leadership Program application went out – received 6 applications
- LIFT Webinar – Emotional Intelligence April 18
- Flex Coordinator call closes April 16

**Funding Requests:** Allyson Martinez, Oksana Pensabene, Amy Carrillo, Hugo Guillen, Chanel Brock-Montalbano – all approved

#### **Classified Professional Learning Day – Fall 2025**

Date approved for Wed Sept. 24<sup>th</sup> at Jonas Center, IVC

#### **Employee Appreciation Luncheon – Wed. May 21<sup>st</sup> in the Performing Arts Plaza**

2 Caterers to choose from: Debbie Ghiringhelli Catering \$30/pp or Classic Culinaire \$25 for sandwiches, \$28 for hot entrée

- Decision to use Debbie Ghiringhelli, based on price, menu options, and prior positive experiences with the caterer.
- Suggestion to ask for another pasta option with veggies in addition to cheese
- Theme discussion: **Thank you for all you do!**
- Question on appreciation form: Tell us something a colleague did that you appreciated.
- Links to Kudo Board on program: View appreciation messages and feel free to share photos.

#### **Flex Week – Aug. 18-22: Convocation on Thursday August 21**

Flex Week Proposals:

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- Keep criteria the same as spring with wording change: Wellness and community building rooted in anti-racism & critical action
- Remove wording about rubric

Ron Owen is retiring before next Pre-Flex Week: Alyssa will contact him regarding Pre-Flex wellness & benefits sessions

Invite Jonathan Eldridge to PLC for check-in regarding Flex Week in early May

Equity in Mental Health team will be holding a COM Hour event in May to invite COM programs etc. to share about their equity work at COM – inviting people to join the meeting.

### **Professional Learning Plan – next meeting**

Next meeting is Tuesday, April 22, 2025

Meeting adjourned