

Professional Learning Committee (PLC)

MEETING MINUTES

May 13, 2025

3:30 - 4:30 pm

AC 303 and Zoom

Present: Cara Kreit, Stacey Lince, Mary Kesler, Alyssa Graff, Holley Shafer, Lauren Servais, Shawna Callahan, Allyson Martinez, Nikki Harris, Steve Carrera, Danila Musante, Teresa Perales, Sally Wong

Absent: Cari Torres-Benavides

Agenda - Agenda approved

Minutes – 4/22/25 minutes approved

Introductions: Steve Carrera, new Flex Coordinator and PLC members

Funding Requests: 2 requests: Lauren Amundson (out of funds) & Teodoro Arbolante (perhaps his department could pay for it)

- All funds have been used this academic year
- Committee needs to discuss guidelines and use for next year.

Classified Professional Learning Day – date confirmed September 24th

Employee Appreciation Luncheon – Wed. May 21st in the Performing Arts Plaza

Volunteers:

- Sally, Stacey, Holley will volunteer for table decoration
- Kudos Board is up and many joyful entries have been added

Flex Week – Aug. 18-22: Convocation on Thursday August 21

Jonathan Eldridge joined the discussion:

- Centennial Planning
- Name tags and swag
- Caring Campus presence
- New Building will be nearing completion
- Administrator position of the new building
- Potential to launch of Plan 2030

Keynote Speaker or Student Presence:

- Focus has been internally to campus on the last 3 Convocations

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- Opportunity for a speaker, or student panel
- Discussion regarding location at Kentfield in the theater
- Suggestion of an Outside Speaker (Speaker recommendations are welcome):
 - Build relationships
 - bringing people together
 - Connecting everyone there
 - Caring and the welfare of the employees
- Possibility of getting Plan 2030 implementation teams together, in the hour after Convocation
- IDEA Committee has speaker recommendations they will send over to Jonathan

Flex Week:

- 32 Flex Proposals
- Shorten the titles on the at-a-Glance
- Switch Chaironomics with Hiring
- Switch Undocuallly with Culturally Responsive
- Name: Getting Summer Ready – rethinking the title?
- Add pronouns of all presenters on the Flex Session Description page
- Ask for pronouns on the form
- New Faculty Orientation – 3rd lane on the day?
- Theme discussion:
 - Decide on speaker, then get theme from the subject of the speaker
 - Tea will send the speaker names directly to Jonathan from IDEA

Next meeting is Tuesday, May 27, 2025

Meeting adjourned