

Professional Learning Committee (PLC)

MEETING MINUTES

May 27, 2025

3:30 - 4:30 pm

AC 303 and Zoom

Present: Cara Kreit, Stacey Lince, Mary Kesler, Alyssa Graff, Holley Shafer, Lauren Servais, Shawna Callahan, Sally Wong, Steve Carrera, Danila Musante

Absent: Allyson Martinez, Nikki Harris, Teresa Perales, Cari Torres-Benavides

Agenda - Agenda approved

Minutes – 5/13/25 minutes approved

- **Funding Requests:** 2 requests for 2025-26 Academic Year:
 - Jesse Klein and Sally Wong both approved

Announcements:

Classified Leadership Institute: June 3-6

Workforce Funds awarded for the AI Community of Practice

- 20-person max in the COP
- Discussion of AI use at COM
- Alignment with equity goals

LIFT Webinars – recordings are available

Employee Appreciation Luncheon – debrief

- The new caterer did a great job
 - some improvements for next year, but minor
- Suggestion to hire a Photographer next year
- We could have used 2 more tents (M&O must purchase)

Professional Learning Plan Focus Areas:

- Professional Growth and Advancement
- Technology and Innovation
- Equity, Diversity, and Inclusion
- Community and Collaborative
- Teaching and Learning
- Sustainability

Professional Learning Committee (PLC)

Discussion of removing or rewriting the overall Mission of PL

- Goals/Focus Areas also contain over-arching Mission goals- is that redundant?
- Should goals be called Focus Areas or Themes?

Look at other plans around the campus to compare layout

Will continue discussion over the summer/fall

Flex Week:

Convocation

Steve is meeting with Jonathan Eldridge next week.

- In favor of Convocation at Kentfield this fall.
- Discussion of choice between a speaker or student panel
 - Student Panel
 - refocus us on our mission
 - Jonathan would moderate
 - It asks a lot of students to present on topics that benefit us
 - They should be compensated for presenting
 - We would have student representatives from different areas
 - Keynote Speaker
 - Making sure everyone is happy with the topic would be difficult
 - PLC has been advocating for speaker for a while
 - Steve will send an email to PLC with a form for choosing student panel, keynote speaker for feedback before his meeting with Jonathan

Next meeting is Fall 2025

Meeting adjourned