

Professional Learning Committee (PLC)

MEETING MINUTES

August 26, 2025

3:30 - 4:30 pm

AC 303 and Zoom

Present: Steve Carrera, Stacey Lince, Mary Kesler, Alyssa Graff, Holley Shafer, Allyson Martinez, Nikki Harris, Teresa Perales, Lauren Servais, Cari Torres-Benavides

Absent: Shawna Callahan

Agenda - Agenda approved

Minutes – 5/27/25 minutes approved

Appreciative inquiry:

- Managers and confidential: Professional Development trainings posted on HR website
- Equity is not a phase: 1st session is Sept. 17

Funding Requests:

- Diego Cobos \$500, Carol Morales Orozco, Juan, Lupita – Colegas Conference
 - Request by Lauren Servais to send more staff to the Colegas Conference.
 - Nikki, Alyssa will look for a different funding source
- Mark Zerrudo for ETS- \$500 approved

Flex Week Feedback:

- Keynote speaker had great feedback
 - Relatable to all employees
 - Info about processing time was helpful
- Breakout session was more personal and very inspiring
- Puente session was full and had good energy
- New Employee orientation: Lauren showed up
- Elimination of Bias in Hiring session was full!
- Engagement Fair was cool and great for employees to see what is happening and get involved.
- Caring Campus session went well – faculty members had many questions about where to find different services.

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Classified Professional Learning Day – September 24

Location: Jonas Center at IVC

Current Session ideas:

- Customer Service
- Ageism – working in a multi-generational workplace
- New employee orientation
- Building Accessibility Together – framework for accessibility of digital content
- Digital Decluttering
- Career Advancement session
- Community Building: Nature Walk, Guided Paint, Games out on the lawn/JC Patio
- Keynote Speaker: hopefully Elaine Lin Hering will do Keynote and breakout session
- Discussion of whether to do a reconvening: not well attended, so try engaging folks at lunch instead
- At each table: fun questions at the tables to chat
- Evaluations: after each session

Other details:

- QR Code sign-in: analyze attendance data to see which departments are participating, and which are not
- Caterer will be Debbie Ghiringhelli

Suggestions for future sessions:

- AI Collective will meet this semester then CPL Day will have AI session in Spring
- Maker session – Angela Olmanson
- Auto virtual session
- Yoga or Pilates – Steve will check in with Michele Vaughan
- Spanish class

Alyssa will send out the **Professional Learning plan** by email for PLC to review

Update on the Professional Learning and Development Center (PLDC):

- Alyssa and Stacey will have offices
- Tri-chair: Alyssa, Steve and Dana (Administrator)
- New Faculty Academy will be held there
- PLC should brainstorm ideas for what the space will be used for

Professional Learning website is getting a refresh – discuss in future meetings

Next meeting is September 9, 2025

Meeting adjourned