

Professional Learning Committee (PLC)

MEETING MINUTES

September 9, 2025

3:30 - 4:30 pm

AC 303 and Zoom

Present: Steve Carrera, Stacey Lince, Mary Kesler, Alyssa Graff, Allyson Martinez, New student member: Meba Admassu

Absent: Shawna Callahan, Teresa Perales, Holley Shafer, Lauren Servais, Cari Torres-Benavides, Nikki Harris

Agenda - Agenda approved

Minutes – 8/26/25 minutes approved

Funding Requests:

- Hugo Guillen \$500 for SUCCESS Conference- approved

Appreciative Inquiry

- 10/11 - IVC Showcase
- 9/10 - Respondus Training for faculty (pilot to replace Proctorio)
- 9/10 - Resource Fair and pizza in the Reading Writing Lab

Classified Professional Learning Day – September 24

Location: Jonas Center at IVC

Finalize Menu: Hot lunch menu chosen

Finalize Schedule:

- Keynote speaker will be Elaine Lin Hering and morning session
 - Summary of the content of her speech reviewed
 - Breakout session – deeper dive into the topics from her keynote
 - Elaine is also speaking at the Manager's Retreat – her topic at Classified PL Day will be complementary to what was discussed at Manager's Retreat
- Schedule approved

Professional Learning Plan

- Weaving together Vision 2030 (Chancellor's Office) and Plan 2030 (COM's Strategic Plan)
- Will add in language about the Professional Learning and Development Center (PLDC) in the plan.

Professional Learning Committee (PLC)

- Discussion of coordinator leads: Alyssa and Steve will be the leads for Professional Learning
- Next steps: identify specific goals and assessment
- Alyssa will check in with Nikki Harris about guidelines for formation of the Plan

Next meeting is September 23, 2025 (Zoom only)

Meeting adjourned