

Professional Learning Committee (PLC)

MEETING MINUTES

March 24, 2026

3:30 - 4:30 pm

CSS 102 & Zoom

Present: Steve Carrera, Alyssa Graff, Holley Shafer, Tessa Kaplan, Mary Kesler, Stacey Lince, Teresa Perales, Allyson Martinez, Nikki Harris

Absent: Cari Torres-Benavides, Liz Boner, Nico Chen, Shawna Callahan, Lauren Servais, Arthur Hu

Agenda - Agenda approved

Minutes – 3/10/26 minutes approved

Funding Requests: 2 approved

Chanel Brock (EOPS): Approved \$500 for the Classified Leadership Institute.

Noppakan Sirikul (PRIE): Approved \$280 for flight/incidentals for the RP Group Conference.

CPL Day Debrief

- Attendance: ~90 attendees, down from a typical 110.
 - Reason: Likely the Friday schedule just before spring break.
 - Although a few attendees gave positive feedback on the Friday schedule, attendance was lower than previous CPL Days, suggesting that many others did not prefer Friday
- Session Popularity:
 - Morning: "AI Essentials" (39 attendees)
 - Afternoon: "Microsoft Teams" (27 attendees)
- Feedback Highlights:
 - Positive: Cross-departmental Jeopardy was highly engaging, Dr. Stormy Miller's keynote presentation was wonderful
 - Requests: More external keynote speakers and community-building activities.
 - Data Issue: A survey error limited the "value" question to two options, skewing results.
 - Attendance Tracking: The QR code sign-in is the official method, as it captures actual session attendance (unlike ProLearning registration, which is for planning).

Employee Appreciation Luncheon (May 20)

- Catering: Debbie Ghiringhelli was selected.
 - Request new menu options (e.g., sandwiches & salads) to replace a chicken dish.
- Theme: Incorporate the Centennial celebration (e.g., "100 Years of Appreciation").
- Action: Consult Marketing for creative theme ideas.

Professional Learning Committee (PLC)

- Photographer: Budget permitting, hire a photographer.
- Retiree Recognition: Names will be read aloud; retirees will not be asked to come up.
- Kudos Board: The real-time digital board will return.
 - Consult IT (Andy, Stephanie) on using a projector/TV to display it live.
- Volunteers: Needed for setup on the Wednesday of finals week.

Fall Convocation Planning

- Format: Suggestion to return to an external speaker, as a student/alumni panel was used last year.
 - Proposed Topic: AI in Higher Education
 - Stacey Lince will research AI keynote speakers
 - Focus: Innovation and cultural shifts, not just guardrails.
 - Goal: Shift the campus culture from fear to learning.
 - Critical Lens: The speaker must address AI's ethical and equity impacts on historically oppressed communities.
 - Action: Present this proposal to Academic Senate on Thursday.

PLDC Program Brainstorm

- Goal: Develop programming for the new Professional Learning & Development Center (PLDC) using a dedicated budget (pending approval).
- Ideas:
 - Internal Certifications: Explore a model similar to Merced College's, which uses faculty-built courses (e.g., leadership, customer service).
 - Option: A train-the-trainer model to build internal capacity.
 - Sponsored Resources: Fund subscriptions or resources requested by faculty and librarians.
 - Keynote Speaker Repository: Build a list of vetted speakers for future events.

Next meeting is Tuesday, April 14th

Meeting adjourned