



Professional Learning Committee (PLC)

MEETING MINUTES

September 22, 2026 | 3:00 - 4:00 pm

CSS 103 & Zoom

Present: Steve Carrera, Alyssa Graff, Mary Kesler, Stacey Winkler, Allyson Martinez, Nico Chen, Nikki Harris

Absent: Teresa Perales, Cari Torres-Benavides, Holley Shafer, Tessa Kaplan

Agenda - Agenda approved

Minutes – 9/8/26 approved

Professional Learning announcements

- It's Fall Y'all – 9/23/26
- Emory Douglas Event by Umoja during COM Hour - 10/5/26
- Emory Douglas evening event – 10/8 from 5-8pm
- Turnitin Clarity training – 10/28

Classified Travel/Conference Funding Requests:

All approved= Allyson Martinez, Chanel Brock Montalbano, Melanie Palomino

Best Practices reviewed and approved

Classified Professional Learning Day (CPL Day) Planning – October 21st

- Opening Session
 - Burn Out prevention activity for the whole group
 - Classified Leadership Panel – will discuss topics such as empowering themselves, inspiring others, growing in their learning
- Catering: Stylewise Catering featuring a Taco bar
- Session Ideas: 3 Morning Sessions, 3 Afternoon Sessions
 - AI discussion/information – current events and topics around AI
 - COM needs proper policy frameworks and guardrails for AI discussions
 - Rapid pace of AI development makes it challenging to have meaningful conversations without clear guidelines.
 - Explore different presenters to facilitate AI topic
 - Continue the conversation: what promising AI practices are people using? What are your colleagues doing?
 - Marketing and Communications session

- 3 CTE workforce micro-sessions are planned for the 30-minute slots after lunch: taking vitals, changing oil, 3D printing or graphic design with AI

Permanent Tag line for CPL Day (rather than a rotating theme)

- Learn, Connect, Grow

Flex Week Planning Structure Changes discussion

- Suggestion to limit the number of sessions to improve attendance and reduce conflicts
- Repeat sessions don't need to be held every semester.
- Implementing more intentional planning ahead of proposal submissions
- Moving away from lecture-style presentations toward more interactive formats.
- Involve faculty from the AI collective to present promising practices
- Encouraging collaboration by multiple presenters for each session

PLDC Planning moved to next meeting

Meeting adjourned

Next meeting: Tues. October 6