

**Professional Learning Committee**

**August 30, 2022**

**3:30 p. -4:30 p.**

**Zoom**

**Present:** Cara Kreit, Shook Chung, Carol Hernandez, Tonya Hersch, Mary Kesler, Stacy Lince, Gina Longo, Allyson Martinez, Danila Musante, Sally Wong

**Absent:** Connie Lehua, Tea Perales, Cari Torres-Benavides

- **Agenda** - Agenda approved for the current meeting
- **Minutes** – There were no minutes available to approve
- Introductions and review of committee goals
- Review of [Professional Learning Plan goals 2021-2024](#):
  1. Cultivate a culture of learning across the College by providing resources and training opportunities for all employees.
  2. Foster a sense of community and belonging among faculty, staff, and administrators through mentorship and shared purpose and values.
  3. Support institutional practices that close equity gaps and promote student achievement.
- FLEX debrief:
- [Flex Week](#)
- [Flex Wrap Up Reflection Doc](#)
  - Convocation day people seemed to really enjoy being together.
  - Hybrid meetings were a bit of a struggle with people in-person and Zoom. Discussed getting feedback from the hybrid presenters and participants to hear what didn't work and what they need for future. Are there particular rooms that are better equipped for Hybrid sessions? More work is needed to bring classrooms up to current tech needs. For January Flex, find out which rooms are best for these types of sessions and schedule them there. Cara will draft an email to presenters to solicit feedback and will get more feedback from Stacey Lince on content.
  - Location of IVC was challenging for Student Services who needed to return to Kentfield. Lunch earlier would have made it easier for Kentfield staff to head back. Consider at either location the planning after Convocation to accommodate staff returning to offices.

- Suggestion to switch off between IVC and Kentfield for Convocation.
  - The day was a big challenge, but overall a big success.
  - Special recognition for Ron Owen and all he did for Wellness fair.
  - Question about who organizes the speakers at Convocation? Having a student panel was suggested, but did not happen during Convocation. The Cabinet decided the itinerary. The themes were “coming together again in person” then the 1619 Project was added. Student panel back in the notes for January Convocation?
  - Discussed Equity and Mental Health Symposium: feedback on scheduling the Thursday and Friday during Pre-flex week. Positive feedback for this event. Would love to have more COM folks. Important to connect Mental Health and Equity. Some of the presenters would be willing to present at other times – consider for COM Hour or January Flex.
  - Land acknowledgement? Seemed awkward. More education needed around this. Should this be a Flex Session? Cara will connect with the IDEA Committee chair to discuss further.
  - Not enough lunch, long lines, more stations needed for drinks and food. Need to over-order food and include utensils – prioritize this going forward. Cara will give feedback to Convocation planning and PLC will pay special attention to this for Staff Appreciation luncheon. Note that some staff may not RSVP and we should include that in the RSVP count as well.
- FLEX Wrap Up Reflection Results: What Inspires You?  
[Results: \*What Inspires You\*](#)

**Next PLC meeting is September 13, 2022**