

College of Marin  
Professional Learning Committee Meeting Minutes  
December 7, 2021  
2 pm — 3 pm

Due to Covid-19 and current restrictions, this meeting was held via Zoom

**Present:** Beth Patel, Gina Longo, Cari Torres, Tea Perales, Shook Chung, Allyson Martinez, Tonya Hersch, Connie Lehua, Danila Musante, Stacey Lince, Carol Hernandez, Sally Wong

Participants attended via Zoom from their campus offices or home.

**Absent:**

Connie Lehua

- **Agenda** – Approved
- **Minutes** – Approved

**Flex Week and Spring Convocation:**

- Updates on plans for spring convocation. Event will include breakfast, convocation, benefits and wellness fair/campus activities, and lunch for all. Staff will return to offices by 1. Faculty will have department meetings at IVC followed by UPM meeting.
- Upcoming planning meeting with President Coon and Dr. Duncan-Andrade to discuss keynote presentation
- Will be a mix of in-person and Zoom sessions
- Beth will finalize Flex schedule, enter items on ProLearning and send out campus announcements.

**Topics/priorities for spring**

- Began to discuss priorities for spring
- Need to look for opportunities for classified staff