

Professional Learning Committee

September 7, 2021

2:00-3:00 pm

Via Zoom

Present: Connie Siegenthaler, Stacey Lince, Shook Chung, Carol Hernandez, Beth Patel, , Allyson Martinez, Gina Longo, Cari Torres

Absent: Tonya Hersch, Connie Lehua, Oliver Reyes, Tea Perales, Danila Musante

- **Agenda** – Approved
- **Minutes** – Approved from 05/11/2021

Request for Classified Funds: Request by Shook Chung to attend conference is approved

FLEX Week Review:

Very successful FLEX pre – week and week of workshops. Well attended, great feedback on all the speakers. Already have the Spring speaker lined up.

Looking ahead to 2022: What do we see as the needs of the COM community? Where should we put our focus for FLEX Spring 2022? Community Building was a suggestion as we start to return to campus. PLC will coordinate workshops and activities with Community Hour.

One possibility is to use the conversation and Q & A from the keynote speaker to go deeper into these topics.

Faculty/Staff Appreciation Lunch: We want a more robust employee recognition program, particularly for recognizing employee's years of service.

Also offer more tech training in MS Office and Office365. Microsoft has put out a number of different training modules that we can take advantage of.

Another suggestion was to have people “shadow” in different depts to see how things work there and look at the work that others are doing. One example was to do tabling with ASCOM.

Beth will send an email to the committee gathering ideas for next year.

Looking forward to the TLC in the new LRC building. There is a possibility that the TLC may launch before the new building is built in order to facilitate more DE training. A classroom in the AC bldg. may be outfitted with equipment for new hybrid style classes, with students attending class in person and remotely at the same time. This new equipment will require people to be trained in the use of it and also new DE teaching methods. This will ensure a smoother transition when the new TLC is built.

Next PLC meeting is September 21, 2021.